

Citizenship and Immigration Status

Date: August 16, 2017
Time: 10:00am – 11:30am
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Conference ID: 43080390

TODAY'S WEBINAR

- Dial in to listen to the audio portion of the webinar using the audio instructions on your WebEx control panel.
- All participants will remain muted for the duration of the program.
- Questions can be submitted using the Q&A function on your WebEx control panel; we will pause periodically to take questions.
- A recording of the webinar and any related materials will be available online and emailed to all registrants.

What's New/What's Coming

Here's what you said:

- More than 97% said that the webinar increased your knowledge of the various subject areas.
- More than 97% said that the webinar would allow you to better assist your consumers.

“Very informative. Thanks for keeping us up to date.”

“Great job. The new dashboard additions will be fabulous.”

“I was part of the overflow group on the second webinar. It worked well!”

PRESENTERS



Welcome

Gabrielle Armenia

Bureau Director, Child Health Plus Policy & Exchange Consumer Assistance

Speakers

Erin Bacheldor

Medical Assistance Specialist, Bureau of Child Health Policy & Exchange Consumer Assistance

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Health Program Administrator 1, Bureau of Community Enrollment and WMS Eligibility Processing.

Kathleen Johnson

Director, Bureau of Community Enrollment and WMS Eligibility Processing

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Cheryl Thompson-Miller

Medicaid Eligibility Examiner 2, Bureau of Child Health Plus & Exchange Consumer Assistance

Agenda

- Citizenship and Immigration Desk Aid
- NY State of Health Application Citizenship and Immigration Selection Options
- Categories and Definitions
- Application Questions and Data Fields
- Review of Documentation

Each of the five (5) agenda items above will be covered across each Citizenship/Immigration selection option as below in this order.

- US Citizen and Naturalized Citizens
- Immigrant Non-Citizens
- Non-Immigrant Visa Holders
- Other

Desk Aid Overview

This worksheet is designed to help Assistors determine which of the five (5) Citizenship/Immigration categories listed in the NY State of Health application to select for an individual consumer.

Assistors may use this tool as a script and read through the entire script asking consumers specific questions so that the individual can be determined correctly in the Marketplace based on their appropriate citizenship or immigration status.

Mark one box that indicates Erin's current Citizenship or Immigration Status.* 

- US Citizen
- Naturalized Citizen 
- Immigrant Non-Citizen 
- Non-Immigrant Visa Holder 
- Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Determining Citizenship or Immigration Status

This worksheet is designed to help Assistors determine which of the 5 Immigration categories listed in the NY State of Health application to select for an individual consumer.

Assistors may use this tool as a script and read through the entire script asking consumers specific questions so that the individual can be determined correctly in the Marketplace based on their appropriate citizenship or immigration status.

1. Are you a United States (US) citizen by birth, or were you born abroad to parents of whom at least one was a US citizen at the time of your birth, or are you a US National? If Yes, check the box marked "US Citizen".

- Don't forget, this category includes citizens of Puerto Rico, Guam, US Virgin Islands, Northern Mariana Islands, American Samoa, Swains Island or other US Territories.

US Citizen

If no, move to question #2.

2. Are you a US citizen by Naturalization or were you under the age of 18 when your parent(s) in whose custody you reside naturalized. If yes, check the box marked "Naturalized Citizen".

Naturalized Citizen

If no, move to question #3.

3. Are you living in the United States with permission from the United States Citizenship and Immigration Services (USCIS)? If yes, mark "Immigrant Non-Citizen"

What does this mean? Below is a list of questions to help Assistors understand what this means. Anyone who can answer yes, would be appropriately marked as an "Immigrant Non-Citizen". Please note, this additional list of example questions is not comprehensive.

- o Are you a green card holder/lawful permanent resident?
- o Do you have an employment authorization card which is not expired?
- o Are you an asylee?
- o Are you a refugee?
- o Have you had any contact with Immigration services (USCIS, ICE, CBP)?
- o Are you in the process of applying for an immigration benefit?
- o Do you have evidence of any correspondence with Immigration or the Department of State concerning your status?
- o Even if you do not have lawful status, do you have permission to reside here does the immigration agency know you're here? Even if you are not here permanently? (PRUCOL)
- o Are you a Cross Border Native American?
- o Have you been granted withholding of removal?
- o Are you a Cuban/Haitian Entrant who was granted parole status after October 1980?
- o Are you a certified victim of trafficking?
- o Are you an ~~asylee~~ ~~refugee~~?
- o Are you an Iraq or Afghan Special Immigrant Visa Holder?
- o Are you currently Granted Parole for period of more than 1 year (not medical)?
- o Are you a Battered spouse or child(ren) of US Citizen or Lawful Permanent Resident petitioning under Violence Against Women Act (VAWA)?
- o Are you a non-citizen who can show continuous residence since on or before 1/1/1972?

If yes, mark "Immigrant Non-Citizen".

Immigrant Non-Citizen

If no, move to item #4.

4. Are you a Non-Immigrant Visa Holder? Sometimes Individuals in this category may be also called a Temporary Non-Immigrant or a Short-Term Visa Holder. If Yes, check the box marked "Non-Immigrant Visa Holder".

- This question includes checking that the consumer has not overstayed their visa or have an expired visa. If the consumer has overstayed their visa or has an expired visa, do not mark them as a "Non-Immigrant Visa Holder" instead, move to question #5.

Non-Immigrant Visa Holder

If no, move to question #5.

5. If you cannot answer yes to any of the previous questions, we are going to check the box for "Other".

- Other Includes the following four (4) categories of individuals:
 - o An individual who entered this country on a valid visa who has now overstayed their visa or has an expired visa and has no application pending with immigration.
 - o An individual who entered this country without inspection and has no application pending with immigration.
 - o An individual who has been ordered removed/deported and does not have a stay.
 - o An individual who has been ordered removed/deported and is not under an order of supervision.


Other

*When Assistors are uploading documentation of an individual's citizenship/immigration status, they should refer to the "Documentation Checklist for Assistors" to make sure that the documentation provided matches the citizenship/immigration category already selected in the application.


Citizenship or Immigration Selection Options


- There are five (5) options to choose from when marking the consumer's Citizenship or Immigration status.
- When working in the application, if you hover over one of the question marks, then "help text" will appear. This help text will assist you in understanding these terms better.


Immigration status is made up of many different categories. The Marketplace needs to know your immigration status to determine your level of eligibility and the help you may be able to get.


Mark one box that indicates Erin's current Citizenship or Immigration Status.* 

US Citizen

Naturalized Citizen 

Immigrant Non-Citizen 

Non-Immigrant Visa Holder 

Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Citizenship and Immigration Desk Aid Overview Questions 1 & 2



1. Are you a United States (US) citizen by birth, or were you were born abroad to parents of whom at least one is a US citizen at the time of your birth, or are you a US National? If Yes, check the box marked “US Citizen.”

- Don’t forget, this category includes citizens of Puerto Rico, Guam, US Virgin Islands, Northern Mariana Islands, American Samoa, Swains Island or other US Territories.

US Citizen

If no, move to question #2.

2. Are you a US citizen by Naturalization, or were you under the age of 18 when your parent(s) in whose custody you reside naturalized? If yes, check the box marked “Naturalized Citizen.”

Naturalized Citizen

If no, move to question #3.

Citizenship or Immigration Status:

- US Citizen
- Naturalized Citizen




NY State of Health Application

- **First option:** US Citizen
- **Second option:** Naturalized Citizen



Individuals in both categories are US Citizens. However there are different ways to acquire US citizenship.

Mark one box that indicates Erin's current Citizenship or Immigration Status.* 

- US Citizen
- Naturalized Citizen 
- Immigrant Non-Citizen 
- Non-Immigrant Visa Holder 
- Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Citizenship or Immigration Status:

- US Citizen
- Naturalized Citizen



US Citizenship Categories and Definitions

- **Natural Born**

- **Birth** (don't forget Puerto Rico, US Virgin Islands and Guam)
 - check the box marked "US Citizen."
- **Acquisition** born abroad to parents, at least one of whom is a US citizen at the time of your birth
 - check the box marked "US Citizen."

- **Naturalized**

- **Naturalization** an individual who was born outside the US, emigrated to the U.S., applied for and passed a citizenship test and then became a US citizen.
 - check the box marked "Naturalized Citizen."
- **Derivation** under 18 when your parent(s) in whose custody you reside naturalize(s)
 - check the box marked "Naturalized Citizen."

Citizenship or Immigration Status:

- US Citizen
- Naturalized Citizen

US Citizen and Naturalized Citizen

Naturalization is commonly known as the way in which a person not born in the United States voluntarily becomes a U.S. Citizen. Immigration Status.* ?

- Naturalized Citizen ?
- Immigrant Non-Citizen ?
- Non-Immigrant Visa Holder ?
- Other ?

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Citizenship or Immigration Status:

- US Citizen
- Naturalized Citizen

US Citizen and Naturalized Citizen

If both categories are US Citizens, why differentiate between the two?

Mark one box that indicates Erin's current Citizenship or Immigration Status.* 

US Citizen

Naturalized Citizen 

Immigrant Non-Citizen 

Non-Immigrant Visa Holder 

Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Naturalized Citizens who mark that they are US Citizens and who have not updated their status with Social Security, may not validate electronically.

- In this scenario, they will need to upload documentation.

Naturalized Citizens who are marked as a Naturalized Citizen will have the opportunity to enter in their certificate and alien "A" numbers and NY State of Health may be able to electronically validate their immigration status without any need to upload documentation.

Citizenship or Immigration Status:

- US Citizen

US Citizen - The Application

When creating an application you have already entered:

- Marital status
- Date of Birth
- Social Security Number

When you mark US Citizen, the application proceeds to ask the individual their Race and Ethnicity (optional).

Then you may click on “Next” and proceed to the next screen.

Tell us about Heidi

To start your application, tell us the following information about each person on this application. This information helps us decide what programs you qualify for.

Tell us Heidi's Marital Status. *

Single Married Divorced Separated Widowed

Tell us Heidi's Date of Birth. *

04 - 09 - 1995

Write In Heidi's Social Security Number. *

The Marketplace needs a Social Security number (SSN) if you want health coverage and have a SSN or can get one. You may not qualify for health coverage if you do not tell us your SSN, if you have one. We use SSNs to check income and other information to see who is eligible for help paying for health coverage.

*** - ** - 3758

I Don't Have One.

Mark one box that indicates Heidi's current Citizenship or Immigration Status. *

US Citizen
 Naturalized Citizen
 Immigrant Non-Citizen
 Non-Immigrant Visa Holder
 Other

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Race & Ethnicity

You do not have to answer any questions about race or ethnicity, but answering them can help us serve your community better. Giving us this information will not affect your eligibility, plan choices, or access to programs.

Race (Check all that apply):

<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Black / African American
<input type="checkbox"/> Chinese	<input type="checkbox"/> Filipino	<input type="checkbox"/> Guamanian or Chamorro
<input type="checkbox"/> Japanese	<input type="checkbox"/> Korean	<input type="checkbox"/> Native Hawaiian
<input type="checkbox"/> Other Asian	<input type="checkbox"/> Other Pacific Islander	<input type="checkbox"/> Samoan
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> White	<input type="checkbox"/> Other

Is Heidi Hispanic or Latino/a?

Yes No


Citizenship or Immigration Status:

- Naturalized Citizen


Naturalized Citizen - The Application


When you mark Naturalized Citizen, the application presents additional questions.


- Have you lived in the US Since August 21, 1996?
 - Not a required question. You may skip it.
- Are you or your spouse an active military member or US Veteran?
 - This question is linked to eligibility
 - Individuals who meet this criteria are not subject to the 5 year bar.
 - Not a required question. You may skip it.


Mark one box that indicates Heidi's current Citizenship or Immigration Status.* 

US Citizen

Naturalized Citizen 

Immigrant Non-Citizen 

Non-Immigrant Visa Holder 

Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Has Heidi lived in the US since August 21, 1996?


Yes No

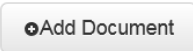
Check this box if you or your spouse is an active military member or U.S. Veteran.

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. **If you do not have any of the documents listed, please select "Other" for document type.**

You can tell us about more than one document by clicking on the **Add Document** button.

Document Type

--Select-- 



Citizenship or Immigration Status:

- Naturalized Citizen

Naturalized Citizen - The Application

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. **If you do not have any of the documents listed, please select "Other" for document type.**

You can tell us about more than one document by clicking on the **Add Document** button.

Document Type

--Select--



 Add Document

Citizenship or Immigration Status:

- Naturalized Citizen

Naturalized Citizen - The Application

When the consumer marks that they have a Naturalization Certificate or a Certificate of Citizenship, the application also requests document numbers for the following 2 fields:


- Alien Number
- Certificate Number
 - Please be sure to review these screens with your consumer so that they understand why this information is being requested.
 - Once you select the type of document the consumer has, a description will appear explaining where to find the appropriate numbers.

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. **If you do not have any of the documents listed, please select "Other" for document type.**

You can tell us about more than one document by clicking on the **Add Document** button.

Document Type

Naturalization Certificate

Alien #  Naturalization Certificate #

A99999999 A000042

Type in your alien number and certificate number. The alien number can also be called the alien registration number or the USCIS #.

Your alien number starts with an "A" and ends with 8-9 numbers. This number can be found at the top right-hand corner of the "Certificate of Citizenship" or the "Naturalization Certificate". Do not type in any letters or dashes. If your alien number has less than 9 digits, then enter in zeros to the beginning of the number so that 9 digits are entered. If your certificate does not have an alien number, type in 999999999 in this field.

The Naturalization Certificate and the Certificate of Citizenship number are located in the upper right hand corner of the Certificate and must be between 7 and 12 numbers. This number is usually above the alien number on your certificate.

In this example, a consumer might have an alien number which is less than 9 digits, but the system requires 9 digits. This screen provides guidance on how to enter a number less than 9 digits.

What if a Naturalized Citizen does not have their Alien Number or Certificate Number?

Some Naturalized Citizens may not have their documents or document numbers and therefore need further assistance in completing their application.

In this scenario, you may follow these steps to verify citizenship. Documentation may still be required.

- Check “US Citizen” (Social Security Number has already been entered).
- If this information is confirmed as belonging to a US citizen, no documentation will be requested.
- If not a US citizen by being born in the U.S. and records with Social Security have never been updated to reflect acquired citizenship status, documentation must be provided.

Naturalized Citizen - The Application Document Type - Other

Document Type

--Select--

- Certificate of Citizenship
- DS2019 (Certificate of eligibility for Exchange Visitor (J-1) Status)
- I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status)
- I-327 (Reentry Permit)
- I-551 Permanent Resident Card
- I-571 (Refugee Travel Document)
- I-766 (Employment Authorization Card)
- I-94 Arrival/Departure Record
- I-94 Arrival/Departure Record in Unexpired Foreign Passport
- Machine Readable Visa (With Temporary I-551 language)
- Naturalization Certificate
- Other**
- Temporary I-551 Stamp (on Unexpired Foreign Passport)

Some individuals may know that they are in possession of a document on this dropdown list, however they do not have the document with them (or know the numbers on the document).

Has Katey lived in the US since August 21, 1996?

Yes No

Check this box if you or your spouse is an active military member or U.S. Veteran.

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. If you do not have any of the documents listed, please select "Other" for document type. You can tell us about more than one document by clicking on the Add Document button.

You have selected "Other Document"

If you do not have an Alien# or I94#, you should leave all of the boxes blank. You will be asked to submit a copy of your immigration document after your application is completed. If you have an Alien# or I94#, please fill in those boxes now. Completing those boxes will help us process your application.

Document Type
Other

Alien # I94 # SEVISID # Document Description

Race & Ethnicity

You do not have to answer any questions about race or ethnicity, but answering them can help us serve your community better. Giving us this information will not affect your eligibility, plan choices, or access to programs.

Race (Check all that apply):

<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Black / African American
<input type="checkbox"/> Chinese	<input type="checkbox"/> Filipino	<input type="checkbox"/> Guamanian or Chamorro
<input type="checkbox"/> Japanese	<input type="checkbox"/> Korean	<input type="checkbox"/> Native Hawaiian
<input type="checkbox"/> Other Asian	<input type="checkbox"/> Other Pacific Islander	<input type="checkbox"/> Samoan
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> White	<input type="checkbox"/> Other

Is Katey Hispanic or Latino/a?

Yes No

One option for the consumer would be to choose the "Document Type" of "Other."

Data fields will display but they are not mandatory and you can proceed through the application without document numbers.

- Eligibility can be determined this way.
- Consumer will need to upload documentation of their immigration status.

Citizenship or Immigration Status:

- US Citizen
- Naturalized Citizen

Mark one box that indicates Erin's current Citizenship or Immigration Status.* 

US Citizen


Naturalized Citizen 

Immigrant Non-Citizen 

Non-Immigrant Visa Holder 

Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

 Erin Bacheldor **Medicaid** Marketplace ID: HX0000054089

Congratulations! You are temporarily eligible to enroll. In order for your application to be approved, you must submit documents to confirm the information you provided is accurate. If you do not submit documentation within the required time frame, the Marketplace will determine your eligibility based on our available records.

Annual Household Income	Federal Poverty Level
\$0.00	0.0%

NY State of Health needs more information to confirm what you told us in your application. You must provide this information by the date listed below to continue your eligibility.

Proof of Citizenship

Due Date: 07/05/2017

Select a document type:

Upload the Supporting document:

If the individual is marked as a:

- US Citizen or a
 - Naturalized Citizen
- and the application has been completed.

Proof of citizenship is being requested by the Marketplace, you need to know what documents will verify that an individual is a

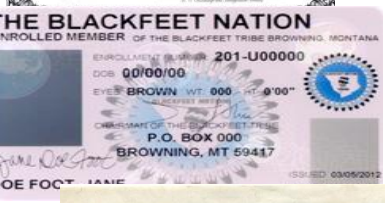
- US Citizen or
- Naturalized Citizen.

- US Citizen
 - Documentation

Valid Documentation of Citizenship



Immigration Box Checked	Document which will verify this status
US Citizen	US Passport or Card
US Citizen	Certificate of US Citizenship
US Citizen	NYS Enhanced Driver License
US Citizen	Native American Tribal Document
US Citizen	Birth Certificate plus another document
US Citizen (Citizen or Resident of Puerto Rico)	Puerto Rican Birth Certificate
US Citizen (Citizen or Resident of Puerto Rico)	Proof of Puerto Rican Citizenship
Citizen or Resident of other U.S. Territories	See Document Checklist
Native American	See Document Checklist



- Naturalized Citizen
 - Documentation

Valid Documentation of Citizenship

Immigration Box Checked	Document which will verify this status
Naturalized Citizen	US Passport or Card
Naturalized Citizen	Certificate of Naturalization
Naturalized Citizen	Certificate of U.S. Citizenship
Naturalized Citizen	NYS Enhanced Driver License



Front



Back



POLL QUESTION 1

Mr. Bacus is a naturalized citizen but does not have his paperwork and does not know his alien number, how should the Assistor proceed with the application? (Select all that apply)

- Check "Naturalized Citizen," and choose the document type of "Other" which will allow him to proceed without document numbers. Tell him he will need to provide documentation at a later time.
- Check "US Citizen" and proceed with the application but inform him that he might still need to provide documentation.
- Check "Other" and proceed with the application process.
- Reschedule the appointment because Mr. Bacus does not have all his necessary paperwork.

- US Citizen & Naturalized Citizen

Questions?




Citizenship or Immigration Status:


- Immigrant Non-Citizen


Immigrant Non-Citizen


- **Third option:** Immigrant Non-Citizen


Mark one box that indicates Erin's current Citizenship or Immigration Status.* 

US Citizen

Naturalized Citizen 

Immigrant Non-Citizen 

Non-Immigrant Visa Holder 

Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Citizenship and Immigration Desk Aid Overview

Question 3

3. Are you living in the United States with permission from the United States Citizenship and Immigration Services (USCIS)?

If yes, ask: **Are you here on a short-term visa?** If yes, move to question #4. If no, mark “Immigrant Non-Citizen.”

Immigrant Non-Citizen

What does this question mean? Below is a list of questions to help Assistors understand what this means. Anyone who can answer yes, would be appropriately marked as an “Immigrant Non-Citizen.” Please note, this additional list of example questions is not comprehensive.

- *Are you a green card holder/lawful permanent resident?*
- *Do you have an employment authorization card which is not expired?*
- *Are you an asylee?*
- *Are you a refugee?*
- *Have you had any contact with immigration services (USCIS, ICE, CBP)?*
- *Are you in the process of applying for an immigration benefit?*
- *Do you have evidence of any correspondence with immigration or the Department of State concerning your status?*
- *Even if you do not have lawful status, do you have permission to reside here does the immigration agency know you’re here? Even if you are not here permanently? (PRUCOL)*
- *Are you a Cross Border Native American?*
- *Have you been granted withholding of removal?*
- *Are you a Cuban/Haitian Entrant who was granted parole status after October 1980?*
- *Are you a certified victim of trafficking?*
- *Are you an Amerasian?*
- *Are you an Iraq or Afghan Special Immigrant Visa Holder?*
- *Are you currently Granted Parole for period of more than 1 year (not medical)?*
- *Are you a Battered spouse or child(ren) of US Citizen or Lawful Permanent Resident petitioning under Violence Against Women Act (VAWA)?*
- *Are you a non-citizen who can show continuous residence since on or before 1/1/1972?*

Immigrant Non-Citizen


If no, move to item #4.




Citizenship or Immigration Status:

- Immigrant Non-Citizen

Immigrant Non-Citizen

Immigrants and non-citizens usually live and work in the United States with the permission of the United States Citizenship and Immigration Services (USCIS). Some immigrants include: (1) "Green Card" holders also known as Lawful Permanent Residents, (2) people who have been granted asylum because of political or religious persecution, and (3) refugees. Non-citizens also include people living in the U.S. permanently and who have some kind of legal status with the USCIS. Pregnant women and children under 19 may be eligible for health insurance regardless of their immigration status.

Status.* 

- Immigrant Non-Citizen 
- Non-Immigrant Visa Holder 
- Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Citizenship or Immigration Status:


- Immigrant Non-Citizen

Immigrant Non-Citizen - The Application

When you mark Immigrant Non-Citizen, the application presents additional questions.

- Have you lived in the US Since August 21, 1996?
 - Not a required question. You may skip it.
- Are you or your spouse an active military member or US Veteran?
 - This question is linked to eligibility
 - Individuals who meet this criteria are not subject to the 5 year bar.
 - Not a required question. You may skip it.

Mark one box that indicates Hasu's current Citizenship or Immigration Status.* 

- US Citizen
- Naturalized Citizen 
- Immigrant Non-Citizen 
- Non-Immigrant Visa Holder 
- Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Has Hasu lived in the US since August 21, 1996?


- Yes No

Check this box if you or your spouse is an active military member or U.S. Veteran.

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. If you do not have any of the documents listed, please select "Other" for document type.

You can tell us about more than one document by clicking on the **Add Document** button.

Document Type

Alien #  Receipt # Alien Expiration Date

- -

I-551 Permanent Resident Cards (or "Green Cards") are issued to eligible immigrants who entered the United States to permanently live. To verify your eligible immigration status, type in the alien number. The alien number can also be called the alien registration number or the USCIS #. This number starts with an "A" and ends with 8 or 9 numbers. If your alien number has less than 9 digits, then enter in zeros to the beginning of the number so that 9 digits are entered. Do not type in any letters or dashes.

The receipt number on the I-551 refers to the tracking number in which the green card was processed and its order. The number can start with EAC, LIN, SRC, WAC, and then followed by 10 digits. If your card does not have a receipt number, type in AAA followed by 0000000000 (10 zeros).

The alien number expiration date is an optional field. You should leave the date blank if your document does not have an expiration date.

Citizenship or Immigration Status:

- Immigrant Non-Citizen

Immigrant Non-Citizen - The Application

When you mark Immigrant Non-Citizen, the application also requests document numbers.


- Please be sure to review these screens with your consumer so they understand why this information is being requested.
- Once you select the type of document the consumer has, a description will appear explaining how to identify the appropriate numbers.

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. **If you do not have any of the documents listed, please select "Other" for document type.**

You can tell us about more than one document by clicking on the **Add Document** button.

Document Type

I-551 Permanent Resident Card

Alien # 

Receipt #

Alien Expiration Date

 - -

I-551 Permanent Resident Cards (or "Green Cards") are issued to eligible immigrants who entered the United States to permanently live. To verify your eligible immigration status, type in the alien number. The alien number can also be called the alien registration number or the USCIS #. This number starts with an "A" and ends with 8 or 9 numbers. If your alien number has less than 9 digits, then enter in zeros to the beginning of the number so that 9 digits are entered. Do not type in any letters or dashes.

The receipt number on the I-551 refers to the tracking number in which the green card was processed and its order. The number can start with EAC, LIN, SRC, WAC, and then followed by 10 digits. If your card does not have a receipt number, type in AAA followed by 0000000000 (10 zeros).

The alien number expiration date is an optional field. You should leave the date blank if your document does not have an expiration date.

- Immigrant Non-Citizen

Immigrant Non-Citizen - The Application

- Individuals who are “Immigrant Non-Citizens” may have multiple documents to help demonstrate their immigration status.
- When choosing from the options in the documentation type dropdown, the following options will provide the best opportunity to help the individual electronically verify their immigration status without the need for documentation in this order.

#1: Permanent Resident Card

#2: Employment Authorization Card

#3: Arrival/Departure Record

Document Type
--Select--
Certificate of Citizenship
DS2019 (Certificate of eligibility for Exchange Visitor (J-1) Status)
I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status)
I-327 (Reentry Permit)
I-551 Permanent Resident Card
I-571 (Refugee Travel Document)
I-766 (Employment Authorization Card)
I-94 Arrival/Departure Record
I-94 Arrival/Departure Record in Unexpired Foreign Passport
Machine Readable Visa (With Temporary I-551 language)
Naturalization Certificate
Other
Temporary I-551 Stamp (on Passport or I-94 Arrival/Departure Record)
Unexpired Foreign Passport*

Citizenship or Immigration Status:

- Immigrant Non-Citizen

Immigrant Non-Citizen - The Application Document Type - Other

Document Type

--Select--

- Certificate of Citizenship
- DS2019 (Certificate of eligibility for Exchange Visitor (J-1) Status)
- I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status)
- I-327 (Reentry Permit)
- I-551 Permanent Resident Card
- I-571 (Refugee Travel Document)
- I-766 (Employment Authorization Card)
- I-94 Arrival/Departure Record
- I-94 Arrival/Departure Record in Unexpired Foreign Passport
- Machine Readable Visa (With Temporary I-551 language)
- Naturalization Certificate
- Other
- Temporary I-551 Stamp on F
- Unexpired Foreign Passport*

Some individuals may know that they are in possession of a document on this dropdown list. However, they do not have the document with them (or know the numbers on the document).

Document Type

I-551 Permanent Resident Card

Alien # Receipt # Alien Expiration Date - -

Once an item is chosen from the dropdown, additional data fields will display asking for certain document numbers.

Tell us about Katy

Tell us Katy's Marital Status *

Tell us Katy's Date of Birth *

Write to Katy's Social Security Number *

Mark one box that indicates Katy's current Citizenship or Immigration Status *

Immigrant Non-Citizen

Has Katy lived in the US since August 21, 1996?

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. If you do not have any of the documents listed, please select "Other" for document type.

You have selected "Other Document"

If you do not have an Alien# or I94#, you should leave all of the boxes blank. You will be asked to submit a copy of your immigration document after your application is completed. If you have an Alien# or I94#, please fill in those boxes now. Completing those boxes will help us process your application.

Document Type

Other

Alien # I94 # SEVISID # Document Description

Race & Ethnicity

Race (Check all that apply):

Is Katy Hispanic or Latin@? Yes No

One option for the consumer would be to choose the "Document Type" of "Other."

Data fields will display but they are not mandatory and you can proceed through the application without document numbers.

- Eligibility can be determined this way.
- Consumer will need to upload documentation of their immigration status.

Citizenship or Immigration Status:

- Immigrant Non-Citizen

Mark one box that indicates Erin's current Citizenship or Immigration Status.*

- US Citizen
- Naturalized Citizen
- Immigrant Non-Citizen
- Non-Immigrant Visa Holder
- Other

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

If the individual is marked as an:

- Immigrant Non-Citizen and the application has been completed.

Proof of immigration status is being requested by the Marketplace, you need to know what documents will verify an individual as an Immigrant Non-Citizen.

Erin Bacheldor **Medicaid**

Marketplace ID: HX0000054089

Congratulations! You are temporarily eligible to enroll. In order for your application to be approved, you must submit documents to confirm the information you provided is accurate. If you do not submit documentation within the required time frame, the Marketplace will determine your eligibility based on our available records.

Annual Household Income	Federal Poverty Level
\$0.00	0.0%

NY State of Health needs more information to confirm what you told us in your application. You must provide this information by the date listed below to continue your eligibility.

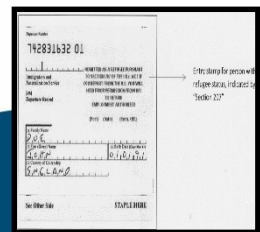
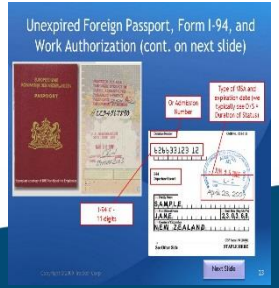
Proof of immigration Status

Due Date:	07/05/2017
Select a document type:	--Select--
Upload the Supporting document:	<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Upload"/>

- Immigrant Non-Citizen
 - Documentation

Valid Documentation of Immigration Status

Immigration Box Checked	Document which will verify this status
Immigrant Non-Citizen or Non-Immigrant Visa Holder	See Document Checklist
If they do not have one of these documents	See Document Checklist
Battered Immigrant Non-Citizen	See Document Checklist
New York State Residency (For certain non-immigrant visa holders)	See Document Checklist
Immigrant Non-Citizen (selects they are a veteran or active military)	See Document Checklist



- Documentation

What if an Individual has No Documentation?

- If consumer has no US passport and has lost their immigration documentation, they can apply for replacement.
- For low income applicants, fee waiver is available (form I-912 on USCIS website)
- Submit proof to the Marketplace that the replacement application has been received by USCIS (I-797 Notice of Action showing receipt).

Scenario - Conversation between:





- An Assistor - Cheryl
- Department of Health – Erin



Non-Immigrant Visa Holders

- **Fourth Option:** Non-Immigrant Visa Holder

Mark one box that indicates Erin's current Citizenship or Immigration Status.* 

- US Citizen
- Naturalized Citizen 
- Immigrant Non-Citizen 
- Non-Immigrant Visa Holder 
- Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Citizenship and Immigration Desk Aid Overview

Question 4

4. Are you a Non-Immigrant Visa Holder? Sometimes individuals in this category may be also called a Temporary Non-Immigrant or a Short-Term Visa Holder. If Yes, check the box marked “Non-Immigrant Visa Holder.”

What does this mean? Below are a few examples of what this means. Anyone who can answer yes, would be appropriately marked as a “Non-Immigrant Visa Holder.” Please note, this additional list of example questions is not comprehensive.

- *Are you a worker here on an H visa?*
 - *Are you here on a student visa, such as an F or M visa?*
 - *Are you here on a tourist visa for business or pleasure such as a B visa?*
 - *Are you the spouse of a Lawful Permanent Resident here on a V visa?*
 - *Are you the spouse or child of a US Citizen here on a K3/K4 visa?*
 - *Are you a religious worker here on an R visa?*
 - *Are you a person here on with a special ability such as an artist, scientist, athlete on an O or P visa?*
 - *Are you a cultural exchange visitor here on a J visa?*
 - *Are you a victim of crime here on a U visa?*
- This question includes checking that the consumer has not overstayed their visa or have an expired visa. If the consumer has overstayed their visa or has an expired visa, do not mark them as a “Non-Immigrant Visa Holder.” Instead, move to question #5.
 - Please note, consumers who are on a medical visa are not eligible for coverage through the Marketplace.

Non-Immigrant Visa Holder

If no, move to question #5.

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder

Non-Immigrant Visa Holder

Non-immigrants are people with short term visas such as tourists, foreign students, or temporary workers. Some non-immigrant children may be eligible for Child Health Plus. Generally, tourists and foreign students are not eligible for public health care coverage because of residency requirements. You may be eligible Medicaid for the treatment of an emergency medical condition, or a special program for children, pregnant women or people with HIV/AIDS.

- Non-Immigrant Visa Holder ?
- Other ?

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

Consumers who overstayed their visa or have an expired visa and have no application pending with an immigration agency should be marked as "Other."

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder

Non-Immigrant Visa Holder- The Application

When you mark Non-Immigrant Visa Holder, the application proceeds to ask the individual 2 additional questions. These are the same 2 questions that we already reviewed for Naturalized Citizen and Immigrant Non-Citizen.

- Have you lived in the US Since August 21, 1996?
 - This question is not mandatory, you may skip it.
- Are you or your spouse an active military member or US Veteran?
 - This question is linked to eligibility.
 - Individuals who meet this criteria are not subject to the 5-year bar.
 - This question is not mandatory, you may skip it.



The screenshot shows a web form titled "Tell us about Hasu" with the following sections:

- Tell us about Hasu**: Introduction text stating that the information helps determine program eligibility.
- Tell us about Hasu's Marital Status**: Radio buttons for Single, Married, Divorced, Separated, Widowed.
- Tell us about Hasu's Date of Birth**: Input fields for MM, DD, and YYYY.
- Tell us about Hasu's Social Security Number**: Input field for SSN.
- Do you have one of the following?**: Radio buttons for New York State Driver's License, New York State DMV Insurance ID card, and Clean Identification Number (CIN). The "Clean Identification Number (CIN)" option is selected.
- Mark one box that indicates Hasu's current Citizenship or Immigration Status**: Radio buttons for US Citizen, Naturalized Citizen, Immigrant Non-Citizen, Non-Immigrant Visa Holder (selected), and Other.
- How Hasu Moved to the US since August 21, 1996?**: Radio buttons for Yes and No.
- Check this box if you or your spouse are an active military member or US Veteran**: Radio buttons for Yes and No.
- Document Type**: A dropdown menu with "Select" as the current selection.
- Add Document**: A button to upload a document.
- Race & Ethnicity**: Text explaining that this information affects eligibility and that users can select multiple options.
- Race (Check all that apply)**: A grid of checkboxes for American Indian/Alaska Native, Asian American, Black or African American, Chinese, Filipino, Dominican or Caribbean, Japanese, Korean, Native Hawaiian, Other Asian, Other Pacific Islander, Other, and White.
- Is Hasu Hispanic or Latino?**: Radio buttons for Yes and No.
- Next**: A button at the bottom right.

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder

Non-Immigrant Visa Holder - The Application

A Non-Immigrant Visa Holder will also be asked to choose a “Document Type” from the dropdown of options to prove that they are lawfully living in the United States.

A visa holder might have several different items from this list including:

- Certificate of Eligibility for Exchange Visitor (J-1) Status
- Certificate of Eligibility for Nonimmigrant (F-1) Student Status
- Reentry Permit
- Employment Authorization Card - Best
- I-94 Arrival Departure Record - 2nd Best
- Unexpired Foreign Passport

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. **If you do not have any of the documents listed, please select "Other" for document type.**

You can tell us about more than one document by clicking on the **Add Document** button.

Document Type



--Select--
Certificate of Citizenship
DS2019 (Certificate of eligibility for Exchange Visitor (J-1) Status)
I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status)
I-327 (Reentry Permit)
I-551 Permanent Resident Card
I-571 (Refugee Travel Document)
I-766 (Employment Authorization Card)
I-94 Arrival/Departure Record
I-94 Arrival/Departure Record in Unexpired Foreign Passport
Machine Readable Visa (With Temporary I-551 language)
Naturalization Certificate
Other
Temporary I-551 Stamp (on Passport or I-94 Arrival/Departure Record)
Unexpired Foreign Passport*

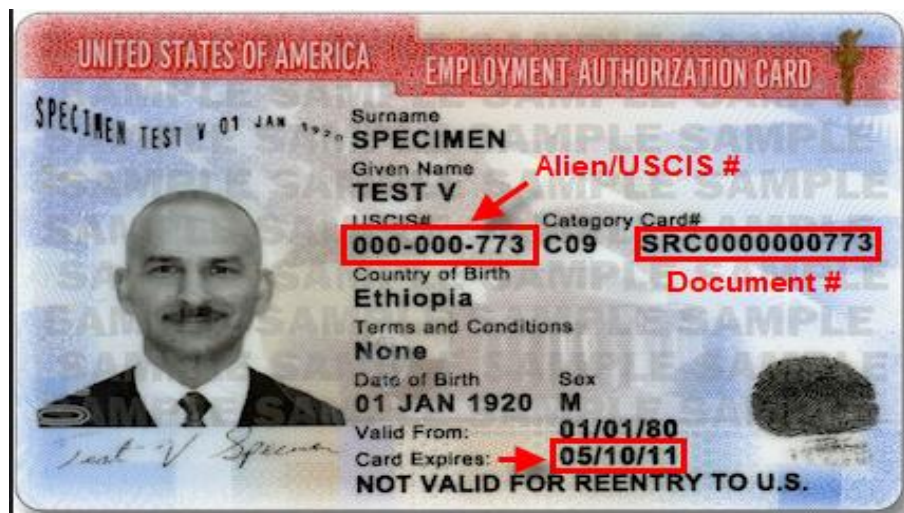
If the consumer is able to select and complete the additional data fields for an Employment Authorization Card or I-94 document, this will give them the best probability of being electronically verified without needing to upload documentation of their immigration status.

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder

Valid Documentation of Non-Immigrant Visa Holder

Example of Employment Authorization Card



Example of I94 Arrival/Departure Record



Electronic I-94

<https://i94.cbp.dhs.gov/I94/#/home#section>

Paper I-94



Citizenship or Immigration Status:

- Non-Immigrant Visa Holder



Non-Immigrant Visa Holder - The Application Document Type - Other

Document Type

--Select--

- Certificate of Citizenship
- DS2019 (Certificate of eligibility for Exchange Visitor (J-1) Status)
- I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status)
- I-327 (Reentry Permit)
- I-551 Permanent Resident Card
- I-571 (Refugee Travel Document)
- I-766 (Employment Authorization Card)
- I-94 Arrival/Departure Record
- I-94 Arrival/Departure Record in Unexpired Foreign Passport
- Machine Readable Visa (With Temporary I-551 language)
- Naturalization Certificate
- Other**
- Temporary I-551 Stamp (on Passport or I-94 Arrival/Departure Record)
- Unexpired Foreign Passport*

Some individuals may know that they are in possession of a document on this dropdown list. However, they do not have the document with them (or know the numbers on the document).

One option for the consumer would be to choose the "Document Type" of "Other."

Data fields will display but they are not mandatory and you can proceed through the application without document numbers.

- Eligibility can be determined this way.
- Consumer will need to upload documentation of their immigration status.

Has Kately lived in the US since August 21, 1996?

Yes No

Check this box if you or your spouse is an active military member or U.S. Veteran.

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. If you do not have any of the documents listed, please select "Other" for document type. You can tell us about more than one document by clicking on the Add Document button.

You have selected "Other Document"

If you do not have an Alien# or I94#, you should leave all of the boxes blank. You will be asked to submit a copy of your immigration document after your application is completed. If you have an Alien# or I94#, please fill in those boxes now. Completing those boxes will help us process your application.

Document Type
Other

Alien #	I94 #	SEVISID #	Document Description
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Race (Check all that apply):

<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Black / African American
<input type="checkbox"/> Chinese	<input type="checkbox"/> Filipino	<input type="checkbox"/> Guamanian or Chamorro
<input type="checkbox"/> Japanese	<input type="checkbox"/> Korean	<input type="checkbox"/> Native Hawaiian
<input type="checkbox"/> Other Asian	<input type="checkbox"/> Other Pacific Islander	<input type="checkbox"/> Samoan
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> White	<input type="checkbox"/> Other

Is Kately Hispanic or Latino/a?

Yes No

POLL QUESTION 2

If a consumer is not sure which citizenship/immigration status to select for themselves, how can the Assistor help them?

- A. Ask them to show you their driver's license.
- B. Ask them why they moved to this country.
- C. Run through the desk aid as a script to help them determine the correct option.
- D. Ask them about the Citizenship/Immigration status of their spouse.

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder



Residency Review

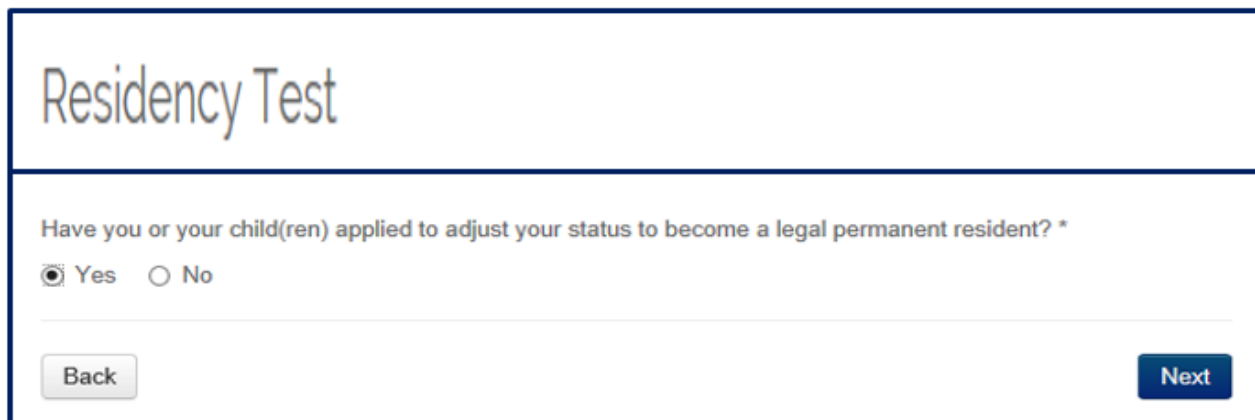
All consumers who check “Non-Immigrant Visa Holder” will have to answer five (5) questions on residency. These questions appear late in the application after the questions about incarceration status.

- If the consumer answers “Yes” to any one (1) of the questions, then they must provide adequate documentation to prove residency.
 - Once adequate documentation has been verified by NY State of Health, the individual is determined to be a New York State Resident and therefore eligible for Essential Plan, Child Health Plus, or a Qualified Health Plan (with or without a subsidy), if otherwise eligible.
 - There is a small subset of this population who will remain eligible for Medicaid.
- If the consumer is unable to say “Yes” to any of the questions and provide documentation, they are determined not to be a NY State Resident and will be eligible for Medicaid for the treatment of an emergency medical condition only, if otherwise eligible.

- Non-Immigrant Visa Holder

Residency Review

Residency Review consists of 5 questions for each Non-Immigrant Visa Holder. We will review each question separately.



The screenshot shows a web form titled "Residency Test". Below the title is a question: "Have you or your child(ren) applied to adjust your status to become a legal permanent resident? *". There are two radio button options: "Yes" (which is selected) and "No". At the bottom of the form, there are two buttons: "Back" on the left and "Next" on the right.

- If the consumer marks “Yes,” no immediate additional questions are asked in the application.
 - However, the consumer will be asked to provide documentation to the Marketplace such as a copy of their application to adjust their status or some other documentation proof.
- Or, they can Mark the citizenship/immigration status category of “Immigrant Non-Citizen.”

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder

Residency Review

Residency Test

Do you work? *

Yes No

How long have you worked for your current employer? *

Years and Months

- When checking “Yes” here, the consumer will be asked to enter in the number of years and months that they have worked for their current employer.
- Documentation will be requested at the end of the application.
 - Consumer must provide pay stubs or letter from their employer.

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder



Residency Review

Residency Test

Does your child(ren) go to school? *

Yes No

Do your children go to school in New York State?

- If checking “Yes” here, documentation will be requested at the end of the application.
 - Consumer must provide a letter from the school that states that the child attends the school and indicates how long he/she has attended.

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder



Residency Review

Residency Test	
Do you own your own home? *	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Do you own your own home <u>in New York State</u> ?	

- If checking “Yes” here, documentation will be requested at the end of the application.
 - Consumer must provide a copy of the mortgage or documentation that verifies that mortgage payments are being made.

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder

Residency Review

Residency Test

Do you rent a house or apartment? *

Yes No

Do you rent a house or apartment in New York State?

Back Next

- If checking “Yes” here, documentation will be requested at the end of the application.
 - Consumer must provide a copy of lease or rental agreement.

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder



Residency Review

Questions appear for each household member marked Non-Immigrant Visa Holder.

- If a parent answers “Yes” to any one of these questions, but is unable to answer “Yes” for another household member (such as a child), they should also answer “Yes” for other household member to at least one question.
- Answering “Yes” to the school question is recommended if the child attends school.
 - For children who are not attending school, recommend answering “Yes” for the child on the same question to which the parent answered “Yes.”

Residency Test - Mom Visa Holder

Have you or your child(ren) applied to adjust your status to become a legal permanent resident? *

Yes No

Do you work? *

Yes No

Does your child(ren) go to school? *

Yes No

Do you own your own home? *

Yes No

Do you rent a house or apartment? *

Yes No

Residency Test - Baby Visa Holder

Have you or your child(ren) applied to adjust your status to become a legal permanent resident? *

Yes No

Do you work? *

Yes No

Does your child(ren) go to school? *

Yes No

Do you own your own home? *

Yes No

Do you rent a house or apartment? *

Yes No

Citizenship or Immigration Status:

- Non-Immigrant Visa Holder

Mark one box that indicates Erin's current Citizenship or Immigration Status.*

US Citizen

Naturalized Citizen

Immigrant Non-Citizen

Non-Immigrant Visa Holder

Other

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

If the individual is marked as a:

- Non-Immigrant Visa Holder and the application has been completed.

Erin Bacheldor **Medicaid** Marketplace ID: HX0000054089

Congratulations! You are temporarily eligible to enroll. In order for your application to be approved, you must submit documents to confirm the information you provided is accurate. If you do not submit documentation within the required time frame, the Marketplace will determine your eligibility based on our available records.

Annual Household Income	Federal Poverty Level
\$0.00	0.0%

NY State of Health needs more information to confirm what you told us in your application. You must provide this information by the date listed below to continue your eligibility.

Proof of immigration Status

Due Date: 07/05/2017

Select a document type: --Select--

Upload the Supporting document: Browse... Upload

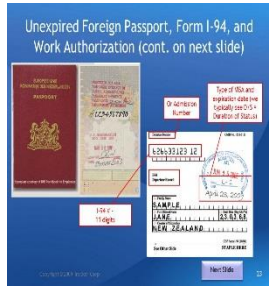
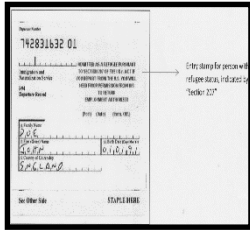
Proof of immigration status is being requested by the Marketplace, you need to know what documents will verify that an individual is a Non-Immigrant Visa Holder.

Non- Immigrant Visa Holder

- Documentation

Valid Documentation of Immigration Status

Immigration Box Checked	Document which will verify this status
Immigrant Non-Citizen or Non-Immigrant Visa Holder	See Document Checklist
If they do not have one of these documents	See Document Checklist
Battered Immigrant Non-Citizen	See Document Checklist
New York State Residency (For certain non-immigrant visa holders)	See Document Checklist
Immigrant Non-Citizen (selects they are a veteran or active military)	See Document Checklist



- Immigrant Non-Citizens
- Non-Immigrant Visa Holders

Questions?





Citizenship or Immigration Status:

- Other

Other

- **Fifth option:** Other

Mark one box that indicates Erin's current Citizenship or Immigration Status.* 

- US Citizen
- Naturalized Citizen 
- Immigrant Non-Citizen 
- Non-Immigrant Visa Holder 
- Other 

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.

5. If you cannot answer yes to any of the previous questions, check the box for “Other.”

- Other includes the following four (4) categories of individuals:

- An individual who entered this country on a valid visa who has now overstayed their visa or has an expired visa and has no application pending with immigration.
- An individual who entered this country without inspection and has no application pending with immigration.
- An individual who has been ordered removed/deported and does not have a stay.
- An individual who has been ordered removed/deported and is not under an order of supervision.

Other

Citizenship or Immigration Status:

- Other

Other

Check this box if you are not a U.S. citizen or do not have a valid immigration status or visa. Children who are New York State residents and do not have other health insurance qualify regardless of immigration status. You may be eligible Medicaid for the treatment of an emergency medical condition, or a special program for children, pregnant women or people with HIV/AIDS.

Other 

- Other

Check “Other” Only If...

- Consumer has no evidence that USCIS or ICE knows they are here and has given them permission to stay in their continued residence, for example:
 - Consumer entered without inspection and has no application pending with immigration.
 - Consumer has been ordered removed/deported and does not have a stay and/or is not under an order of supervision.
 - Consumer has overstayed his or her visa or the visa has expired and they have no application pending with immigration.

Citizenship or Immigration Status:

- Other

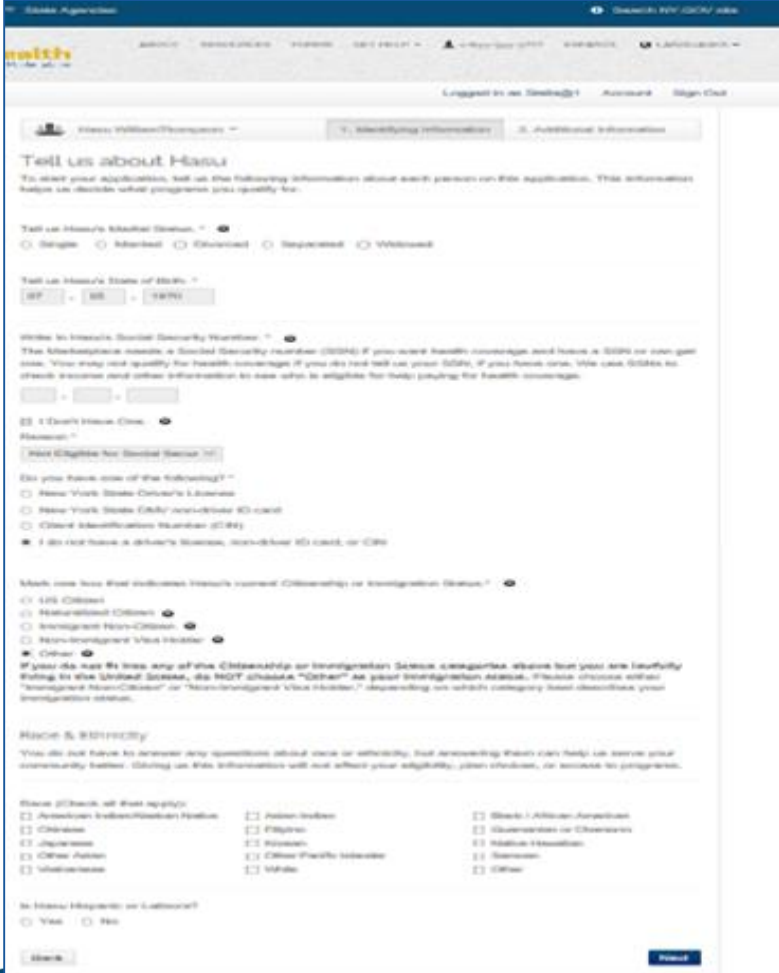
Other - The Application

When creating an application, you have already entered:

- Marital status
- Date of Birth
- Reason the individual does not have a SSN

When you mark Other, the application proceeds to ask the individual their Race and Ethnicity (optional).

Then you may click on “Next” and proceed to the next screen.



Tell us about HHSU

To start your application, tell us the following information about each person on this application. This information helps us decide what program you qualify for.

Tell us HHSU's Marital Status: Single Married Divorced Separated Widowed

Tell us HHSU's State of Birth:

Write to HHSU's Social Security Number:

The Marketplace needs a Social Security Number (SSN) if you were health coverage and have a SSN or can get one. You may not qualify for health coverage if you do not tell us your SSN, if you have one. We use SSNs to check income and other information to see who is eligible for help paying for health coverage.

I Don't Have One. Reason:

Has Eligible for Social Security?

Do you have one of the following? New York State Driver's License New York State (DMV) non-Driver ID card Client Identification Number (CIN) I do not have a driver's license, non-driver ID card, or CIN

Mark one box that indicates HHSU's current Citizenship or Immigration Status: US Citizen Naturalized Citizen Immigrant Non-Citizen Non-Immigrant Visa Holder Other

If you do not fit into any of the Citizenship or Immigration Status categories above, then you are lawfully living in the United States, do NOT choose "Other". As your Immigration Status, if you choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder" depending on which category best describes your immigration status.

Race & Ethnicity

You do not have to answer any questions about race or ethnicity, but answering them can help us serve your community better. Giving us this information will not affect your eligibility, plan choices, or access to programs.

Check (check all that apply):

<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Black / African American
<input type="checkbox"/> Chinese	<input type="checkbox"/> Filipino	<input type="checkbox"/> Guamanian or Chamorro
<input type="checkbox"/> Japanese	<input type="checkbox"/> Korean	<input type="checkbox"/> Native Hawaiian
<input type="checkbox"/> Other Asian	<input type="checkbox"/> Other Pacific Islander	<input type="checkbox"/> Samoan
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> White	<input type="checkbox"/> Other

Is HHSU Hispanic or Latino? Yes No

Citizenship or Immigration Status:

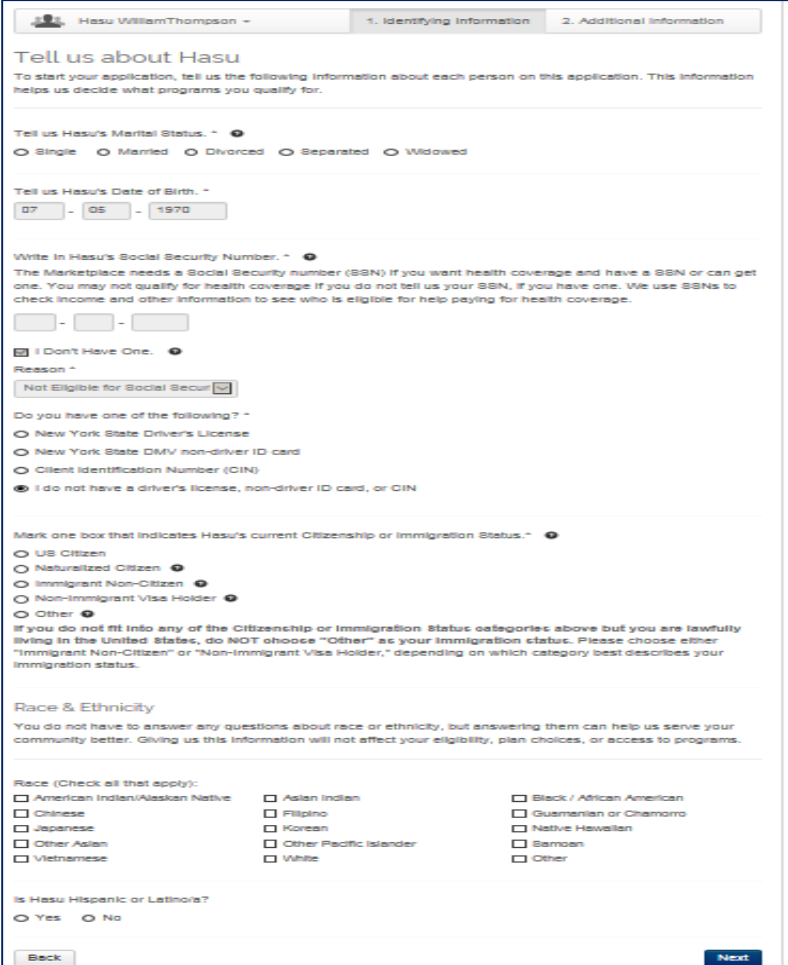
- Immigrant Non-Citizen

Other- The Application

Notice, that the system no longer asks for a document type.

- When a consumer is marked as “Other” the system does not try to electronically verify immigration status.
- Individuals who are marked as “Other” may only be eligible for:
 - Medicaid for the treatment of an Emergency Medical Condition only
 - CHPlus
 - Medicaid (for pregnant women only)

If a US Citizen with a valid SSN entered into the system is marked as “Other,” the system will not try to verify their citizenship. They will only be screened for the programs above.



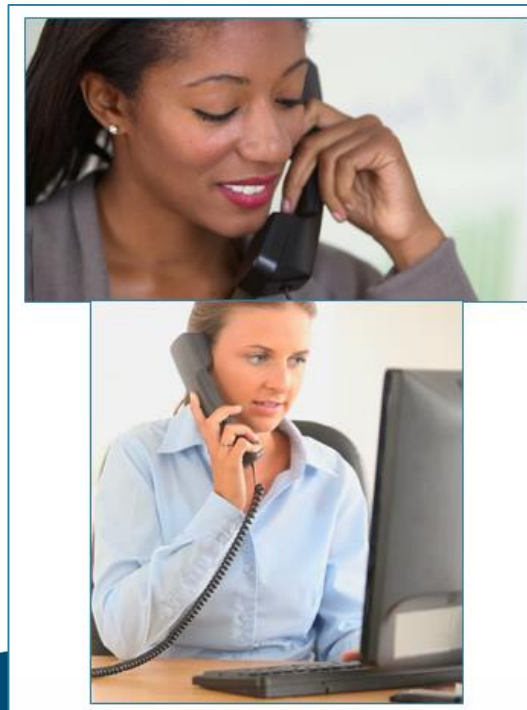
The screenshot shows a web form for 'Hasu William Thompson' with two tabs: '1. Identifying Information' and '2. Additional Information'. The main heading is 'Tell us about Hasu'. Below this, there are several sections with radio button options:

- Tell us Hasu's Marital Status:** Single, Married, Divorced, Separated, Widowed.
- Tell us Hasu's Date of Birth:** 07 - 05 - 1970.
- Write in Hasu's Social Security Number:** A note explains that the Marketplace needs a SSN for health coverage. Below are input fields and a checked option 'I Don't Have One.' with a dropdown menu set to 'Not Eligible for Social Security'.
- Do you have one of the following?:** New York State Driver's License, New York State DMV non-driver ID card, Client Identification Number (CIN), and 'I do not have a driver's license, non-driver ID card, or CIN' (checked).
- Mark one box that indicates Hasu's current Citizenship or Immigration Status:** US Citizen, Naturalized Citizen, Immigrant Non-Citizen, Non-Immigrant Visa Holder, and Other (checked). A note below explains that 'Other' is chosen if the user doesn't fit into the other categories.
- Race & Ethnicity:** A note says 'You do not have to answer any questions about race or ethnicity, but answering them can help us serve your community better.' Below is a grid of checkboxes for various racial and ethnic groups.
- Is Hasu Hispanic or Latino?:** Yes, No.

At the bottom, there are 'Back' and 'Next' buttons.

Scenario #2 – Assistor following up on a case

- An Assistor - Cheryl
- Department of Health – Erin



Wrap-Up

- Assistors should choose the citizenship/immigration status of an individual based on a conversation with the individual. Use Desk-Aid as a guide.
- Assistors should never guess an individual's citizenship/immigration status.
- Assistors should not choose an individual's citizenship/immigration status without verifying with the individual that this is their correct status.

Consequences when the incorrect status is chosen:

- NYS DOH is performing QA on applications by Assistors. Assistor agencies with high error rates will be required to submit corrective action plans.
- Coverage may end if adequate documentation is not provided.
- Documents may be invalidated repeatedly by the Marketplace.
 - Example: Consumer is marked as a Immigrant non-citizen, and uploads a Foreign Passport. This passport does not verify that this individual is a an immigrant non-citizen. It may be marked invalid.
- Consumer may receive less coverage than they should be eligible for.
 - Example: If a US Citizen is marked as "Other" then they may only be eligible for Medicaid coverage for an emergency condition only.

POLL QUESTION 3

Why is it important that Assistors choose the correct citizenship/immigration status for consumers?

- A. Providers can be paid for their services in a timely manner.
- B. Consumers can receive the correct benefits they are eligible to receive.
- C. The consumer does not complain if they need to upload documentation of their immigration status.

- Other

Questions?



Reminder Agency Contact Information

- Request for Updated Assistor Agency Contact Information
 - Forms were sent to Assistor agencies on: 7/6/17 and 2nd Request: 7/28/17
- Your Agency is Required to Respond
- PLEASE Submit the Form or Request Another Copy by
Emailing: ASSISTOR.ADMIN@HEALTH.NY.GOV
- THANK YOU to all Agencies that have Already Responded

Reminder

Recertification Process

- All Assistors must view all webinars to be recertified.
 - Please keep track of the date that you watched this webinar
- The reporting process for recertification is currently being finalized and information will be forthcoming.



Thank you for joining us!

Next Recertification Training:

Title: What's New/What's Coming

Date: September 13th