

doh.sm.AssistorAdmin

From: doh.sm.AssistorAdmin
Sent: Wednesday, April 08, 2020 12:45 PM
To: doh.dl.ASSISTOR-L
Subject: COVID-19 and Pandemic Unemployment Compensation
Attachments: \$600_Entering Pandemic Unemployment Compensation_COVID-19_4-7-2020.pdf



Dear Assistor:

We are writing to provide follow up information on Unemployment Insurance Benefits (UIB) under the Pandemic Unemployment Compensation (previously called the Pandemic Relief Payment).

Please find attached instructions for who should include their Pandemic Unemployment Compensation payment as income in their NY State of Health application and how to do it.

Please let us know if you have any further questions. Thank you in advance for your assistance.

**How to enter the additional Pandemic Unemployment Compensation – Coronavirus
(COVID-19)
(Previously called the Pandemic Relief Payment)**

**Instructions on WHO should report Pandemic Unemployment Compensation as income
in NY State of Health**

Both current and new UIB recipients may receive two (2) payments from the New York State Department of Labor for Unemployment Insurance Benefits (UIB). Not everyone applying for health insurance coverage through NY State of Health should enter the Pandemic Unemployment Compensation payments as income.

Consumers should not report any income from Pandemic Unemployment Compensation until they have received a determination from the Department of Labor. Please review the additional information below once a determination for the Pandemic Unemployment Compensation has been made.

Consumers should include Pandemic Unemployment Compensation as income and follow the instructions starting on page 2, IF they:

- Do not have children* in their household **AND**
- Their yearly income is more than \$25,520 for a single individual or \$34,480 for a couple.

If a consumer does have children* in their household **OR** the expected yearly income is less than \$25,520 for a single individual or \$34,480 for a couple, **DO NOT** report Pandemic Unemployment Compensation as income.

*The term children above is as defined by Medicaid rules. This means a child under 19 years old, or 19 and 20 if a full-time student.

ONLY follow the instructions below AFTER REVIEWING THE GUIDENCE ABOVE and determining that the consumer should add their Pandemic Unemployment Compensation to their NY State of Health application as income.

1. Do not enter the Pandemic Unemployment Compensation on the “Benefit Income” screen. The “Benefit Income” screen should only be used to estimate or report the consumer’s regular UIB payment, which will equal \$504 per week or less.
2. Use the Additional Income screen to enter the consumer’s Pandemic Unemployment Compensation as shown below.
 - Click “Yes.”
 - Click “Add additional income” for the applicable consumer.

Additional Income

NY State of Health also needs to know about other income you and your family will have received during the coverage year.

This may include income from a pension, investments, tax-exempt interest, some lump sum payments, alimony received, or other types of income. Money from alimony or spousal maintenance received as part of a divorce or separation, if it was finalized or modified before January 1, 2019, must be included. If your divorce or separation was finalized or modified on or after January 1, 2019, then that income does not need to be included

You do not have to tell us about some income sources such as child support, Veterans Payments, worker’s compensation, Supplemental Security Income (SSI), or gifts/inheritances.

What other types of income should not be included?

Has anyone in your household received or does anyone expect to receive any additional income in 2020?

Yes No

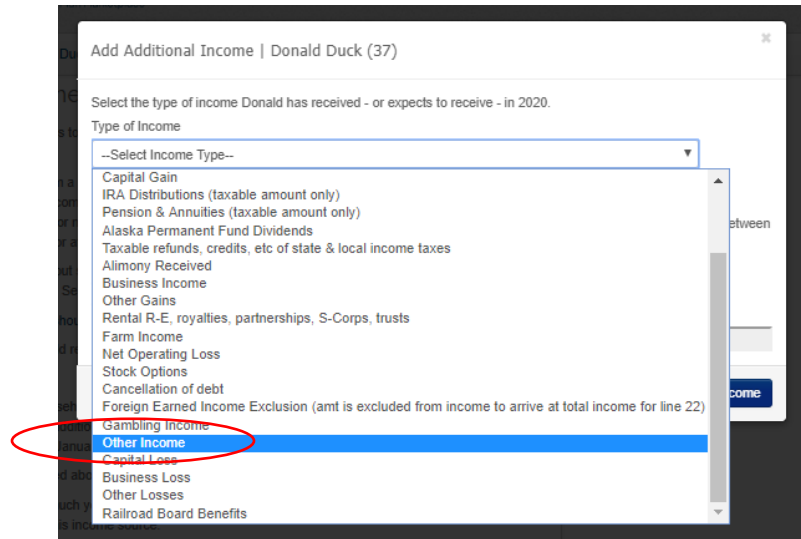
Please tell us who in the household received or expects to receive additional income from other sources. This amount should include additional income already received, along with additional income your household expects to receive, between January 1 and December 31, 2020.

You may see information listed about additional income you and your family received in 2020

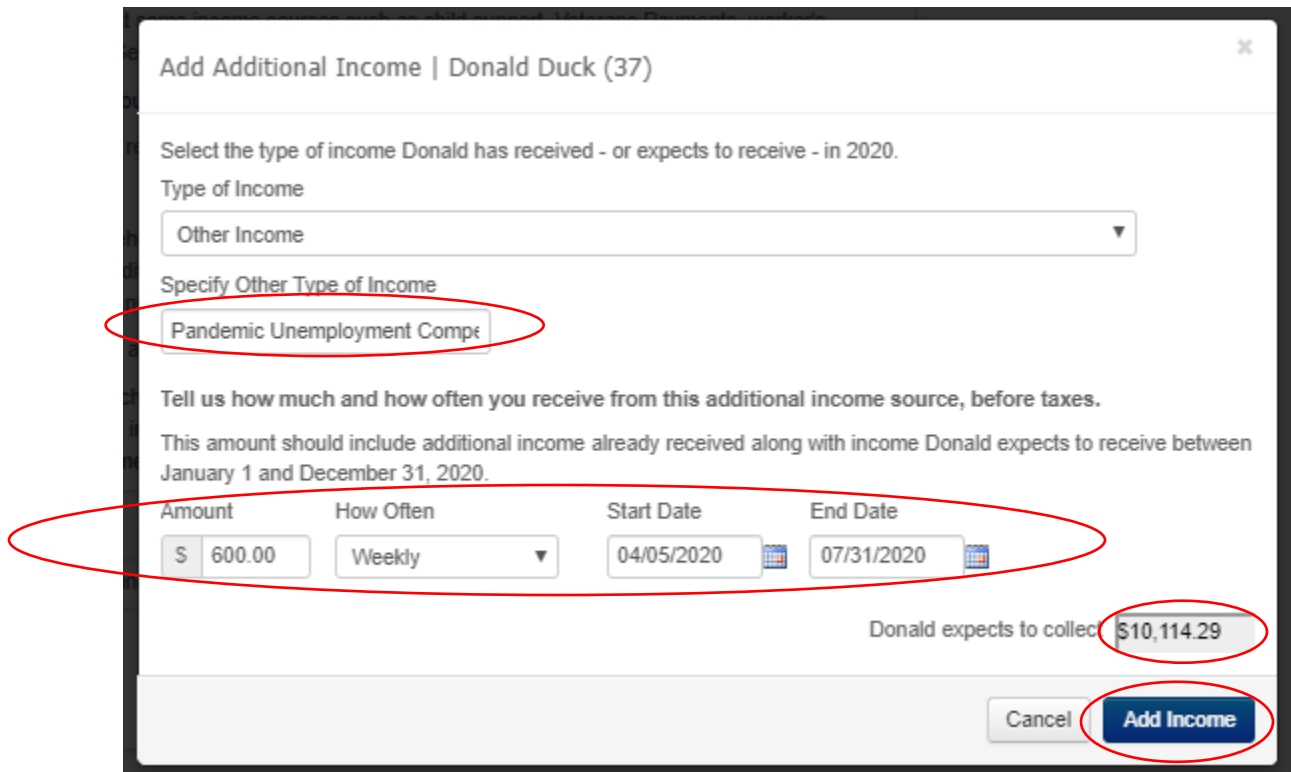
Click on Edit to tell us how much you receive from this source.
Click on Remove to delete this income source.
Click on Add Additional Income to include income from other sources

Donald Duck (37)
Donald expects no additional income in 2020.
<input type="button" value="+ Add Additional Income"/>

3. A pop-up box will appear as shown below. Under “Type of Income,” use the drop-down to select “Other Income.”



4. Additional fields will display as shown below.
- Type “Pandemic Unemployment Compensation” to specify the type of income.
 - Complete the fields for “Amount,” “How Often,” “Start Date,” and “End Date” based on the determination from the Department of Labor.
 - The total amount will automatically calculate.
 - Click on “Add Income.”



- Review the “Additional Income” screen. If the screen looks correct click “Next.”
 - You may click on “Edit” for the individual to change the amount or “Remove” to remove the entry altogether.

Additional Income

NY State of Health also needs to know about other income you and your family will have received during the coverage year.

This may include income from a pension, investments, tax-exempt interest, some lump sum payments, alimony received, or other types of income. Money from alimony or spousal maintenance received as part of a divorce or separation, if it was finalized or modified before January 1, 2019, must be included. If your divorce or separation was finalized or modified on or after January 1, 2019, then that income does not need to be included.

You do not have to tell us about some income sources such as child support, Veterans Payments, worker's compensation, Supplemental Security Income (SSI), or gifts/inheritances.

What other types of income should not be included?

Has anyone in your household received or does anyone expect to receive any additional income in 2020?

Yes No

Please tell us who in the household received or expects to receive additional income from other sources. This amount should include additional income already received, along with additional income your household expects to receive, between January 1 and December 31, 2020.

You may see information listed about additional income you and your family received in 2020.

Click on Edit to tell us how much you receive from this source.

Click on Remove to delete this income source.

Click on Add Additional Income to include income from other sources.

Donald Duck (37)			
Additional Income/Date Range	Pay/Frequency	Income	Actions
Other: Pandemic Unemployment Compensation 04/05/2020 - 07/31/2020	\$600.00 /Weekly	\$10,114.29	<input type="button" value="Edit"/> <input type="button" value="Remove"/>
			<input type="button" value="+ Add Additional Income"/>

- Once you click on “Next” as shown above, proceed with the application as normal.