Citizenship and Immigration Status

Date: August 16, 2017
Time: 10:00am – 11:30am
Dial-In Number: 1-855-897-5763
Conference ID: 43080390
TODAY’S WEBINAR

• Dial in to listen to the audio portion of the webinar using the audio instructions on your WebEx control panel.

• All participants will remain muted for the duration of the program.

• Questions can be submitted using the Q&A function on your WebEx control panel; we will pause periodically to take questions.

• A recording of the webinar and any related materials will be available online and emailed to all registrants.
What’s New/What’s Coming

Here’s what you said:

• More than 97% said that the webinar increased your knowledge of the various subject areas.
• More than 97% said that the webinar would allow you to better assist your consumers.

“Very informative. Thanks for keeping us up to date.”

“Great job. The new dashboard additions will be fabulous.”

“I was part of the overflow group on the second webinar. It worked well!”
PRESENTERS

Welcome

Gabrielle Armenia  Bureau Director, Child Health Plus Policy & Exchange Consumer Assistance

Speakers

Erin Bacheldor  Medical Assistance Specialist, Bureau of Child Health Policy & Exchange Consumer Assistance

Marlene Grimshaw  Health Program Administrator 1, Bureau of Community Enrollment and WMS Eligibility Processing.

Kathleen Johnson  Director, Bureau of Community Enrollment and WMS Eligibility Processing

Sara Oberst  Eligibility Program Manager 2, Division of Eligibility and Marketplace Integration

Cheryl Thompson-Miller  Medicaid Eligibility Examiner 2, Bureau of Child Health Plus & Exchange Consumer Assistance
Agenda

- Citizenship and Immigration Desk Aid
- NY State of Health Application Citizenship and Immigration Selection Options
- Categories and Definitions
- Application Questions and Data Fields
- Review of Documentation

Each of the five (5) agenda items above will be covered across each Citizenship/Immigration selection option as below in this order.

- US Citizen and Naturalized Citizens
- Immigrant Non-Citizens
- Non-Immigrant Visa Holders
- Other
**Desk Aid Overview**

This worksheet is designed to help Assistors determine which of the five (5) Citizenship/Immigration categories listed in the NY State of Health application to select for an individual consumer.

Assistors may use this tool as a script and read through the entire script asking consumers specific questions so that the individual can be determined correctly in the Marketplace based on their appropriate citizenship or immigration status.

<table>
<thead>
<tr>
<th>Citizenship/Immigration Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>U.S. Citizen</strong></td>
<td>A citizen of the United States, born or naturalized.</td>
</tr>
<tr>
<td><strong>Naturalized Citizen</strong></td>
<td>A person who has become a U.S. citizen by the process of naturalization.</td>
</tr>
<tr>
<td><strong>Immigrant Non-Citizen</strong></td>
<td>A person who is not a U.S. citizen by birth or naturalization.</td>
</tr>
<tr>
<td><strong>Non-Immigrant Visa Holder</strong></td>
<td>A person who has a non-permanent visa to the United States.</td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td>Includes all other categories not listed.</td>
</tr>
</tbody>
</table>

*When Assistors are uploading documentation of an individual’s citizenship/immigration status, they should refer to the “Documentation Guidelines for Assistors” to make sure that the documentation provided matches the citizenship/immigration category already selected in the application.*
Citizenship or Immigration Selection Options

- There are five (5) options to choose from when marking the consumer’s Citizenship or Immigration status.
- When working in the application, if you hover over one of the question marks, then “help text” will appear. This help text will assist you in understanding these terms better.
1. Are you a United States (US) citizen by birth, or were you born abroad to parents of whom at least one is a US citizen at the time of your birth, or are you a US National? If Yes, check the box marked “US Citizen.”
   - Don’t forget, this category includes citizens of Puerto Rico, Guam, US Virgin Islands, Northern Mariana Islands, American Samoa, Swains Island or other US Territories.

   - US Citizen

   If no, move to question #2.

2. Are you a US citizen by Naturalization, or were you under the age of 18 when your parent(s) in whose custody you reside naturalized? If yes, check the box marked “Naturalized Citizen.”

   - Naturalized Citizen

   If no, move to question #3.
Citizenship or Immigration Status:
- US Citizen
- Naturalized Citizen

NY State of Health Application

• First option: US Citizen
• Second option: Naturalized Citizen

Individuals in both categories are US Citizens. However there are different ways to acquire US citizenship.
Citizenship or Immigration Status:
• US Citizen
• Naturalized Citizen

US Citizenship Categories and Definitions

• Natural Born
  – Birth (don’t forget Puerto Rico, US Virgin Islands and Guam)
    o check the box marked “US Citizen.”
  – Acquisition born abroad to parents, at least one of whom is a US citizen at the time of your birth
    o check the box marked “US Citizen.”

• Naturalized
  – Naturalization an individual who was born outside the US, emigrated to the U.S., applied for and passed a citizenship test and then became a US citizen.
    o check the box marked “Naturalized Citizen.”
  – Derivation under 18 when your parent(s) in whose custody you reside naturalize(s)
    o check the box marked “Naturalized Citizen.”
Citizenship or Immigration Status:
- US Citizen
- Naturalized Citizen

US Citizen and Naturalized Citizen

Naturalization is commonly known as the way in which a person not born in the United States voluntarily becomes a U.S. Citizen.

- Naturalized Citizen
- Immigrant Non-Citizen
- Non-Immigrant Visa Holder
- Other

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.
Citizenship or Immigration Status:
- US Citizen
- Naturalized Citizen

US Citizen and Naturalized Citizen

If both categories are US Citizens, why differentiate between the two?

Naturalized Citizens who mark that they are US Citizens and who have not updated their status with Social Security, may not validate electronically.

- In this scenario, they will need to upload documentation.

Naturalized Citizens who are marked as a Naturalized Citizen will have the opportunity to enter in their certificate and alien “A” numbers and NY State of Health may be able to electronically validate their immigration status without any need to upload documentation.
US Citizen - The Application

When creating an application you have already entered:
- Marital status
- Date of Birth
- Social Security Number

When you mark US Citizen, the application proceeds to ask the individual their Race and Ethnicity (optional).

Then you may click on “Next” and proceed to the next screen.
Citizenship or Immigration Status:
- Naturalized Citizen

**Naturalized Citizen - The Application**

When you mark Naturalized Citizen, the application presents additional questions.

- Have you lived in the US Since August 21, 1996?
  - Not a required question. You may skip it.

- Are you or your spouse an active military member or US Veteran?
  - This question is linked to eligibility
  - Individuals who meet this criteria are not subject to the 5 year bar.
  - Not a required question. You may skip it.
Citizenship or Immigration Status:
- Naturalized Citizen

Naturalized Citizen - The Application

To qualify for health insurance, you must prove that you are lawfully living in the United States. Select the document that shows your current immigration status from the list below. You will then type in some information from your document. Do not give us any information or numbers not issued to you directly by the immigration authorities. If you do not have any of the documents listed, please select "Other" for document type.

You can tell us about more than one document by clicking on the Add Document button.

Document Type

--Select--

Add Document
When the consumer marks that they have a Naturalization Certificate or a Certificate of Citizenship, the application also requests document numbers for the following 2 fields:

• Alien Number
• Certificate Number

  o Please be sure to review these screens with your consumer so that they understand why this information is being requested.

  o Once you select the type of document the consumer has, a description will appear explaining where to find the appropriate numbers.

In this example, a consumer might have an alien number which is less than 9 digits, but the system requires 9 digits. This screen provides guidance on how to enter a number less than 9 digits.
What if a Naturalized Citizen does not have their Alien Number or Certificate Number?

Some Naturalized Citizens may not have their documents or document numbers and therefore need further assistance in completing their application.

In this scenario, you may follow these steps to verify citizenship. Documentation may still be required.

- Check “US Citizen” (Social Security Number has already been entered).
- If this information is confirmed as belonging to a US citizen, no documentation will be requested.
- If not a US citizen by being born in the U.S. and records with Social Security have never been updated to reflect acquired citizenship status, documentation must be provided.
Some individuals may know that they are in possession of a document on this dropdown list, however they do not have the document with them (or know the numbers on the document).

One option for the consumer would be to choose the “Document Type” of “Other.”

Data fields will display but they are not mandatory and you can proceed through the application without document numbers.

- Eligibility can be determined this way.
- Consumer will need to upload documentation of their immigration status.
Citizenship or Immigration Status:
• US Citizen
• Naturalized Citizen

If the individual is marked as a:
• US Citizen or a
• Naturalized Citizen
and the application has been completed.

Proof of citizenship is being requested by the Marketplace, you need to know what documents will verify that an individual is a
• US Citizen or
• Naturalized Citizen.
• US Citizen
• Naturalized Citizen
  o Documentation

Valid Documentation of Citizenship

A US Passport or US Passport Card will meet the documentation criteria for individuals who are marked as US Citizens or Naturalized Citizens.

Figure 1: Front of Sample U.S. Passport Card

Figure 2: Back of Sample U.S. Passport Card
### Valid Documentation of Citizenship

<table>
<thead>
<tr>
<th>Immigration Box Checked</th>
<th>Document which will verify this status</th>
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</thead>
<tbody>
<tr>
<td>US Citizen</td>
<td>US Passport or Card</td>
</tr>
<tr>
<td>US Citizen</td>
<td>Certificate of US Citizenship</td>
</tr>
<tr>
<td>US Citizen</td>
<td>NYS Enhanced Driver License</td>
</tr>
<tr>
<td>US Citizen</td>
<td>Native American Tribal Document</td>
</tr>
<tr>
<td>US Citizen</td>
<td>Birth Certificate plus another document</td>
</tr>
<tr>
<td>US Citizen (Citizen or Resident of Puerto Rico)</td>
<td>Puerto Rican Birth Certificate</td>
</tr>
<tr>
<td>US Citizen (Citizen or Resident of Puerto Rico)</td>
<td>Proof of Puerto Rican Citizenship</td>
</tr>
<tr>
<td>Citizen or Resident of other U.S. Territories</td>
<td>See Document Checklist</td>
</tr>
<tr>
<td>Native American</td>
<td>See Document Checklist</td>
</tr>
<tr>
<td>Immigration Box Checked</td>
<td>Document which will verify this status</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>Naturalized Citizen</td>
<td>US Passport or Card</td>
</tr>
<tr>
<td>Naturalized Citizen</td>
<td>Certificate of Naturalization</td>
</tr>
<tr>
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<td>Certificate of U.S. Citizenship</td>
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<td>Naturalized Citizen</td>
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</table>

**Valid Documentation of Citizenship**

- **Naturalized Citizen Documentation**
  - US Passport or Card
  - Certificate of Naturalization
  - Certificate of U.S. Citizenship
  - NYS Enhanced Driver License
POLL QUESTION 1

Mr. Bacus is a naturalized citizen but does not have his paperwork and does not know his alien number, how should the Assistor proceed with the application? (Select all that apply)

- Check "Naturalized Citizen," and choose the document type of "Other" which will allow him to proceed without document numbers. Tell him he will need to provide documentation at a later time.

- Check "US Citizen" and proceed with the application but inform him that he might still need to provide documentation.

- Check "Other" and proceed with the application process.

- Reschedule the appointment because Mr. Bacus does not have all his necessary paperwork.
• US Citizen & Naturalized Citizen

Questions?
Citizenship or Immigration Status:
• Immigrant Non-Citizen

Immigrant Non-Citizen

• Third option: Immigrant Non-Citizen
3. Are you living in the United States with permission from the United States Citizenship and Immigration Services (USCIS)?

If yes, ask: **Are you here on a short-term visa?** If yes, move to question #4. If no, mark “Immigrant Non-Citizen.”

☐ Immigrant Non-Citizen

What does this question mean? Below is a list of questions to help Assistors understand what this means. Anyone who can answer yes, would be appropriately marked as an “Immigrant Non-Citizen.” Please note, this additional list of example questions is not comprehensive.

- Are you a green card holder/lawful permanent resident?
- Do you have an employment authorization card which is not expired?
- Are you an asylee?
- Are you a refugee?
- Have you had any contact with immigration services (USCIS, ICE, CBP)?
- Are you in the process of applying for an immigration benefit?
- Do you have evidence of any correspondence with immigration or the Department of State concerning your status?
- Even if you do not have lawful status, do you have permission to reside here does the immigration agency know you’re here? Even if you are not here permanently? (PRUCOL)
- Are you a Cross Border Native American?
- Have you been granted withholding of removal?
- Are you a Cuban/Haitian Entrant who was granted parole status after October 1980?
- Are you a certified victim of trafficking?
- Are you an Amerasian?
- Are you an Iraq or Afghan Special Immigrant Visa Holder?
- Are you currently Granted Parole for period of more than 1 year (not medical)?
- Are you a Battered spouse or child(ren) of US Citizen or Lawful Permanent Resident petitioning under Violence Against Women Act (VAWA)?
- Are you a non-citizen who can show continuous residence since on or before 1/1/1972?

☐ Immigrant Non-Citizen

If no, move to item #4.
Citizenship or Immigration Status:
• Immigrant Non-Citizen

Immigrant Non-Citizen

Immigrants and non-citizens usually live and work in the United States with the permission of the United States Citizenship and Immigration Services (USCIS). Some immigrants include: (1) "Green Card" holders also known as Lawful Permanent Residents, (2) people who have been granted asylum because of political or religious persecution, and (3) refugees. Non-citizens also include people living in the U.S. permanently and who have some kind of legal status with the USCIS. Pregnant women and children under 19 may be eligible for health insurance regardless of their immigration status.

- Immigrant Non-Citizen
- Non-Immigrant Visa Holder
- Other

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.
Citizenship or Immigration Status:
- Immigrant Non-Citizen

Immigrant Non-Citizen - The Application

When you mark Immigrant Non-Citizen, the application presents additional questions.

- Have you lived in the US Since August 21, 1996?
  - Not a required question. You may skip it.

- Are you or your spouse an active military member or US Veteran?
  - This question is linked to eligibility
  - Individuals who meet this criteria are not subject to the 5 year bar.
  - Not a required question. You may skip it.
Citizenship or Immigration Status:
- Immigrant Non-Citizen

**Immigrant Non-Citizen - The Application**

When you mark Immigrant Non-Citizen, the application also requests document numbers.

- Please be sure to review these screens with your consumer so they understand why this information is being requested.

- Once you select the type of document the consumer has, a description will appear explaining how to identify the appropriate numbers.
Citizenship or Immigration Status:
- Immigrant Non-Citizen

**Immigrant Non-Citizen - The Application**

- Individuals who are “Immigrant Non-Citizens” may have multiple documents to help demonstrate their immigration status.

- When choosing from the options in the documentation type dropdown, the following options will provide the best opportunity to help the individual electronically verify their immigration status without the need for documentation in this order.

  #1: Permanent Resident Card
  #2: Employment Authorization Card
  #3: Arrival/Departure Record
Some individuals may know that they are in possession of a document on this dropdown list. However, they do not have the document with them (or know the numbers on the document).

Once an item is chosen from the dropdown, additional data fields will display asking for certain document numbers.

One option for the consumer would be to choose the “Document Type” of “Other.” Data fields will display but they are not mandatory and you can proceed through the application without document numbers.

- Eligibility can be determined this way.
- Consumer will need to upload documentation of their immigration status.
Citizenship or Immigration Status:
• Immigrant Non-Citizen

If the individual is marked as an:
• Immigrant Non-Citizen and
the application has been completed.

Proof of immigration status is being requested by the Marketplace, you need to know what documents will verify an individual as an Immigrant Non-Citizen.
### Valid Documentation of Immigration Status

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<tr>
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<td>Immigrant Non-Citizen or Non-Immigrant Visa Holder</td>
<td>See Document Checklist</td>
</tr>
<tr>
<td>If they do not have one of these documents</td>
<td>See Document Checklist</td>
</tr>
<tr>
<td>Battered Immigrant Non-Citizen</td>
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</tr>
<tr>
<td>New York State Residency (For certain non-immigrant visa holders)</td>
<td>See Document Checklist</td>
</tr>
<tr>
<td>Immigrant Non-Citizen (selects they are a veteran or active military)</td>
<td>See Document Checklist</td>
</tr>
</tbody>
</table>
What if an Individual has No Documentation?

• If consumer has no US passport and has lost their immigration documentation, they can apply for replacement.
• For low income applicants, fee waiver is available (form I-912 on USCIS website)
• Submit proof to the Marketplace that the replacement application has been received by USCIS (I-797 Notice of Action showing receipt).
Scenario - Conversation between:

• An Assistor - Cheryl
• Department of Health – Erin
Non-Immigrant Visa Holders

- Fourth Option: Non-Immigrant Visa Holder

Mark one box that indicates Erin's current Citizenship or Immigration Status.*

- US Citizen
- Naturalized Citizen
- Immigrant Non-Citizen
- Non-Immigrant Visa Holder
- Other

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.
4. Are you a Non-Immigrant Visa Holder? Sometimes individuals in this category may be also called a Temporary Non-Immigrant or a Short-Term Visa Holder. If Yes, check the box marked “Non-Immigrant Visa Holder.”

What does this mean? Below are a few examples of what this means. Anyone who can answer yes, would be appropriately marked as a “Non-Immigrant Visa Holder.” Please note, this additional list of example questions is not comprehensive.

- Are you a worker here on an H visa?
- Are you here on a student visa, such as an F or M visa?
- Are you here on a tourist visa for business or pleasure such as a B visa?
- Are you the spouse of a Lawful Permanent Resident here on a V visa?
- Are you the spouse or child of a US Citizen here on a K3/K4 visa?
- Are you a religious worker here on an R visa?
- Are you a person here on with a special ability such as an artist, scientist, athlete on an O or P visa?
- Are you a cultural exchange visitor here on a J visa?
- Are you a victim of crime here on a U visa?

- This question includes checking that the consumer has not overstayed their visa or have an expired visa. If the consumer has overstayed their visa or has an expired visa, do not mark them as a “Non-Immigrant Visa Holder.” Instead, move to question #5.
- Please note, consumers who are on a medical visa are not eligible for coverage through the Marketplace.

☐ Non-Immigrant Visa Holder

If no, move to question #5.
Consumers who overstayed their visa or have an expired visa and have no application pending with an immigration agency should be marked as “Other.”
When you mark Non-Immigrant Visa Holder, the application proceeds to ask the individual 2 additional questions. These are the same 2 questions that we already reviewed for Naturalized Citizen and Immigrant Non-Citizen.

- Have you lived in the US Since August 21, 1996?
  - This question is not mandatory, you may skip it.

- Are you or your spouse an active military member or US Veteran?
  - This question is linked to eligibility.
  - Individuals who meet this criteria are not subject to the 5-year bar.
  - This question is not mandatory, you may skip it.
A Non-Immigrant Visa Holder will also be asked to choose a “Document Type” from the dropdown of options to prove that they are lawfully living in the United States.

A visa holder might have several different items from this list including:

- Certificate of Eligibility for Exchange Visitor (J-1) Status
- Certificate of Eligibility for Nonimmigrant (F-1) Student Status
- Reentry Permit
- Employment Authorization Card - Best
- I-94 Arrival Departure Record - 2nd Best
- Unexpired Foreign Passport

If the consumer is able to select and complete the additional data fields for an Employment Authorization Card or I-94 document, this will give them the best probability of being electronically verified without needing to upload documentation of their immigration status.
Citizenship or Immigration Status:
• Non-Immigrant Visa Holder

Valid Documentation of Non-Immigrant Visa Holder

Example of Employment Authorization Card

![Example of Employment Authorization Card](https://i94.cbp.dhs.gov/I94/#/home#section)

Example of I94 Arrival/Departure Record

![Example of I94 Arrival/Departure Record](https://i94.cbp.dhs.gov/I94/#/home#section)

Electronic I-94

https://i94.cbp.dhs.gov/I94/#/home#section

Paper I-94
Some individuals may know that they are in possession of a document on this dropdown list. However, they do not have the document with them (or know the numbers on the document).

One option for the consumer would be to choose the “Document Type” of “Other.” Data fields will display but they are not mandatory and you can proceed through the application without document numbers.

- Eligibility can be determined this way.
- Consumer will need to upload documentation of their immigration status.
POLL QUESTION 2

If a consumer is not sure which citizenship/immigration status to select for themselves, how can the Assistor help them?

A. Ask them to show you their driver’s license.

B. Ask them why they moved to this country.

C. Run through the desk aid as a script to help them determine the correct option.

D. Ask them about the Citizenship/Immigration status of their spouse.
Citizenship or Immigration Status:
• Non-Immigrant Visa Holder

Residency Review

All consumers who check “Non-Immigrant Visa Holder” will have to answer five (5) questions on residency. These questions appear late in the application after the questions about incarceration status.

• If the consumer answers “Yes” to any one (1) of the questions, then they must provide adequate documentation to prove residency.
  o Once adequate documentation has been verified by NY State of Health, the individual is determined to be a New York State Resident and therefore eligible for Essential Plan, Child Health Plus, or a Qualified Health Plan (with or without a subsidy), if otherwise eligible.
  o There is a small subset of this population who will remain eligible for Medicaid.

• If the consumer is unable to say “Yes” to any of the questions and provide documentation, they are determined not to be a NY State Resident and will be eligible for Medicaid for the treatment of an emergency medical condition only, if otherwise eligible.
Residency Review

Residency Review consists of 5 questions for each Non-Immigrant Visa Holder. We will review each question separately.

- If the consumer marks “Yes,” no immediate additional questions are asked in the application.
  - However, the consumer will be asked to provide documentation to the Marketplace such as a copy of their application to adjust their status or some other documentation proof.
- Or, they can Mark the citizenship/immigration status category of “Immigrant Non-Citizen.”
Citizenship or Immigration Status:
• Non-Immigrant Visa Holder

Residency Review

Do you work in New York State?

- When checking “Yes” here, the consumer will be asked to enter in the number of years and months that they have worked for their current employer.
- Documentation will be requested at the end of the application.
  - Consumer must provide pay stubs or letter from their employer.
Citizenship or Immigration Status:
• Non-Immigrant Visa Holder

Residency Review

Residency Test

Does your child(ren) go to school? *
☐ Yes ☐ No

Do your children go to school in New York State?

• If checking “Yes” here, documentation will be requested at the end of the application.
  o Consumer must provide a letter from the school that states that the child attends the school and indicates how long he/she has attended.
Citizenship or Immigration Status:
  • Non-Immigrant Visa Holder

Residency Review

Do you own your own home in New York State?

- If checking “Yes” here, documentation will be requested at the end of the application.
  - Consumer must provide a copy of the mortgage or documentation that verifies that mortgage payments are being made.
Citizenship or Immigration Status:
• Non-Immigrant Visa Holder

Residency Review

Residency Test

Do you rent a house or apartment? *

[ ] Yes  [ ] No

Do you rent a house or apartment in New York State?

• If checking “Yes” here, documentation will be requested at the end of the application.
  o Consumer must provide a copy of lease or rental agreement.
Citizenship or Immigration Status:
- Non-Immigrant Visa Holder

**Residency Review**

Questions appear for each household member marked Non-Immigrant Visa Holder.

- If a parent answers “Yes” to any one of these questions, but is unable to answer “Yes” for another household member (such as a child), they should also answer “Yes” for other household member to at least one question.

- Answering “Yes” to the school question is recommended if the child attends school.
  - For children who are not attending school, recommend answering “Yes” for the child on the same question to which the parent answered “Yes.”
Citizenship or Immigration Status:
- Non-Immigrant Visa Holder

If the individual is marked as a:
- Non-Immigrant Visa Holder and the application has been completed.

Proof of immigration status is being requested by the Marketplace, you need to know what documents will verify that an individual is a Non-Immigrant Visa Holder.
## Valid Documentation of Immigration Status

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<th>Document which will verify this status</th>
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</tbody>
</table>
• Immigrant Non-Citizens
• Non-Immigrant Visa Holders

Questions?
Citizenship or Immigration Status:
• Other

- Fifth option: Other

Mark one box that indicates Erin's current Citizenship or Immigration Status.*

- US Citizen
- Naturalized Citizen
- Immigrant Non-Citizen
- Non-Immigrant Visa Holder
- Other

If you do not fit into any of the Citizenship or Immigration Status categories above but you are lawfully living in the United States, do NOT choose "Other" as your immigration status. Please choose either "Immigrant Non-Citizen" or "Non-Immigrant Visa Holder," depending on which category best describes your immigration status.
5. If you cannot answer yes to any of the previous questions, check the box for “Other.”

- Other includes the following four (4) categories of individuals:
  - An individual who entered this country on a valid visa who has now overstayed their visa or has an expired visa and has no application pending with immigration.
  - An individual who entered this country without inspection and has no application pending with immigration.
  - An individual who has been ordered removed/deported and does not have a stay.
  - An individual who has been ordered removed/deported and is not under an order of supervision.

☐ Other
Citizenship or Immigration Status:
• Other

Other

Check this box if you are not a U.S. citizen or do not have a valid immigration status or visa. Children who are New York State residents and do not have other health insurance qualify regardless of immigration status. You may be eligible Medicaid for the treatment of an emergency medical condition, or a special program for children, pregnant women or people with HIV/AIDS.
Check “Other” Only If…

- Consumer has no evidence that USCIS or ICE knows they are here and has given them permission to stay in their continued residence, for example:
  - Consumer entered without inspection and has no application pending with immigration.
  - Consumer has been ordered removed/deported and does not have a stay and/or is not under an order of supervision.
  - Consumer has overstayed his or her visa or the visa has expired and they have no application pending with immigration.
Citizenship or Immigration Status:
• Other

When creating an application, you have already entered:
• Marital status
• Date of Birth
• Reason the individual does not have a SSN

When you mark Other, the application proceeds to ask the individual their Race and Ethnicity (optional).

Then you may click on “Next” and proceed to the next screen.
Citizenship or Immigration Status:
• Immigrant Non-Citizen

Other- The Application

Notice, that the system no longer asks for a document type.

- When a consumer is marked as “Other” the system does not try to electronically verify immigration status.
- Individuals who are marked as “Other” may only be eligible for:
  - Medicaid for the treatment of an Emergency Medical Condition only
  - CHPlus
  - Medicaid (for pregnant women only)

If a US Citizen with a valid SSN entered into the system is marked as “Other,” the system will not try to verify their citizenship. They will only be screened for the programs above.
Scenario #2 – Assistor following up on a case

• An Assistor - Cheryl
• Department of Health – Erin
Wrap-Up

- Assistors should choose the citizenship/immigration status of an individual based on a conversation with the individual. Use Desk-Aid as a guide.
- Assistors should never guess an individual’s citizenship/immigration status.
- Assistors should not choose an individual’s citizenship/immigration status without verifying with the individual that this is their correct status.

Consequences when the incorrect status is chosen:

- NYS DOH is performing QA on applications by Assistors. Assistor agencies with high error rates will be required to submit corrective action plans.
- Coverage may end if adequate documentation is not provided.
- Documents may be invalidated repeatedly by the Marketplace.
  - Example: Consumer is marked as a Immigrant non-citizen, and uploads a Foreign Passport. This passport does not verify that this individual is a an immigrant non-citizen. It may be marked invalid.
- Consumer may receive less coverage than they should be eligible for.
  - Example: If a US Citizen is marked as “Other” then they may only be eligible for Medicaid coverage for an emergency condition only.
POLL QUESTION 3

Why is it important that Assistors choose the correct citizenship/immigration status for consumers?

A. Providers can be paid for their services in a timely manner.

B. **Consumers can receive the correct benefits they are eligible to receive.**

C. The consumer does not complain if they need to upload documentation of their immigration status.
• Other

Questions?
Reminder
Agency Contact Information

• Request for Updated Assistor Agency Contact Information
  – Forms were sent to Assistor agencies on: 7/6/17 and 2nd Request: 7/28/17
• Your Agency is Required to Respond
• PLEASE Submit the Form or Request Another Copy by
  Emailing: ASSISTOR.ADMIN@HEALTH.NY.GOV
• THANK YOU to all Agencies that have Already Responded
Reminder
Recertification Process

- All Assistors must view all webinars to be recertified.
  - Please keep track of the date that you watched this webinar
- The reporting process for recertification is currently being finalized and information will be forthcoming.
Thank you for joining us!

Next Recertification Training:
Title: What’s New/What’s Coming
Date: September 13th