

# ***Broker Webinar Training***

Small Business Marketplace

Managing Your Employer Group's Roster -  
Employment Classes & New Hire Waiting Period Functionality

August 13, 2014

10:30am – 12 noon

Dial in using the Audio Instructions on your Webex Control panel.

# Today's Webinar

- Dial in to listen to the audio portion of the webinar using the Audio instructions on your WebEx control panel. Audio is not transmitted through the computer
- All participants will remain muted for the duration of the program
- Questions can be submitted using the Q&A function on your WebEx control panel
- A recording of the webinar and any related materials will be available online and emailed to all registrants

# Agenda

- Welcome
- Introductions
- Focus of webinar is to demonstrate various system functionality
- Employment Classes
- New Hire Waiting Periods
- Pediatric Dental Only update
- Anticipated Renewal Timeline for 2015 Renewals in the Small Business Marketplace
- Future Webinars & Trainings – watch for announcement in mid September!

## Presenters

- Welcome

Kelly Smith

*Director, Small Business Marketplace, NY State of Health*

- Today's Presenter

Amy Grabek

*Regional Director, Small Business Marketplace, NY State of Health*

# Demonstration of Employment Classes & New Hire Waiting Period Functionality

## Scenario 1

**Employer Group:** **Aeroplane Pharmaceutical**

**Account Holder (group benefits administrator):** **John Stewart**

**Plan year effective date:** **October 1, 2014 - 2015**

**Assumption:** New employer group to NYSOH Small Business Marketplace

**Scenario will demonstrate:**

- Assignments of all employees included on the roster to employment classes with defined “new hire waiting periods.”

# Demonstration of Employee's Pediatric Dental Enrollment

## Scenario 2

**Employer Group:** Aeroplane Pharmaceutical

**Employee:** Jane Smith

**Plan Year Effective Date:** October 1, 2014 - 2015

**Assumptions:** Employer enrollment offering has been completed; employees have yet to enroll

**Scenario will demonstrate:**


- Employee options for enrolling in dental

# Our website features a tip sheet on managing employer group rosters and other updated functionality

<http://info.nystateofhealth.ny.gov/news/agents-and-brokers-training-webinar-managing-employer-group-rosters>

# NYSOH Small Business Marketplace Renewal Timeline

## DRAFT – August 13, 2014



<b>August 31</b>	DFS Rates approved
<b>September 15</b>	Filings Approved by DFS and QHPs Certified
<b>October 1</b>	QHP Discontinuances Notices sent by Issuer (DFS to release model notice)
<b>October 15</b>	2015 QHP Plan and Benefit Information available on Small Business Marketplace
<b>November 1</b>	Final Rate & Renewal Notification Sent by Issuer (DFS to release model notice)
<b>November 1</b>	Open Enrollment Begins for employees enrolled through the Small Business Marketplace
<b>Dec 1 - 16</b>	Renewal notifications & 834 Transactions sent to Insurers
<b>January 1</b>	Coverage Begins

**Black-Regulatory Date**  
**Green-Issuer Required Activity**  
**Blue-NYSOH Required Activity**





Submit any questions using the Q&A  
tab on your WebEx Control Panel.

## In Closing...

- A recording of the webinar and any related materials will be posted online at NYSOH → About → Webinars  
<http://info.nystateofhealth.ny.gov/news/agents-and-brokers-training-webinar-managing-employer-group-rosters>
- Please watch for an announcement regarding a future training webinar on 2015 small group renewal processing
- Thank you for your interest in NY State of Health