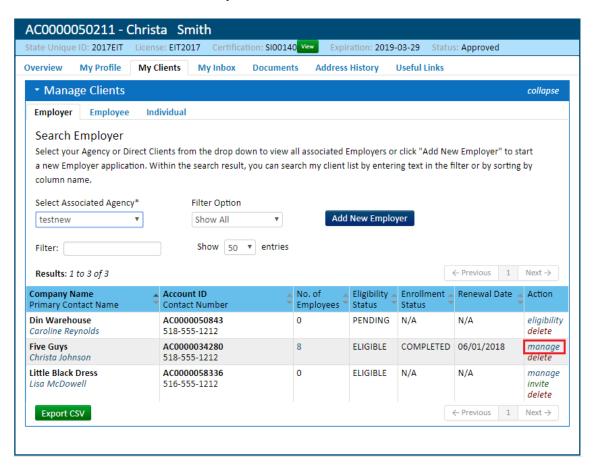
## Where to View Group and Member ID's and Summary of Benefits

1. From the Broker Portal, find the group you'd like to view and click *Manage* under the Action column on the My Clients tab.

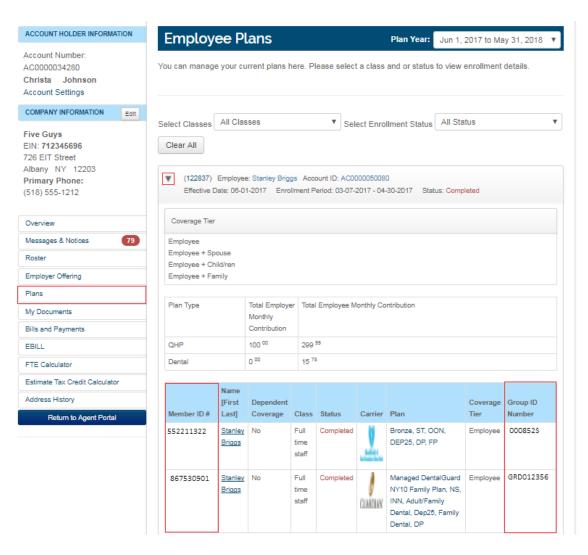


2. On the Employer's Eligibility Landing screen, click the *Access Legacy Account* link under SHOP Navigation at the bottom of the screen.

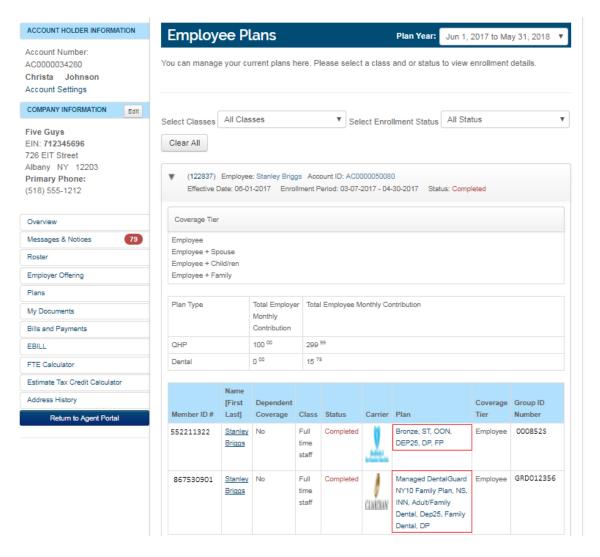
## **Five Guys** AC0000034280 Broker of Record: Christa Smith Invitation Code: 1431693890885 Agency Affiliation: testnew NY State of Health Small Business Marketplace (SHOP) provides access to quality, affordable health and dental insurance for small businesses and their employees. SHOP plans are offered by private insurance companies and cover essential health benefits and pre-existing conditions. To review/print or mail your eligibility determination, select the letter below. Please keep this letter with your business records and be sure to provide a copy to your tax preparer. If you need to update your Employer information, click on Edit Employer Information to make changes and generate a new letter. SHOP Document History Document Determination Date Open to View/Print Eligibility\_Letter\_2018 04/05/2018 - 12:03:44 Copen/Print Eligibility\_Letter\_2018 03/28/2018 - 14:29:59 Margan Open/Print Click here to mail the most recent SHOP Eligibility Determination Letter to my business mailing address. Ready to enroll in coverage? You can work with a SHOP certified broker/navigator or enroll directly through an insurance carrier. To be eligible for the tax credit you must enroll in a SHOP certified plan. > Browse SHOP certified plans and prices > View contact information for SHOP certified insurance carriers > See if you qualify for the small business tax credit > View small business tax credit calculator SHOP Navigation > Edit Employer Information - Submit Eligibility Determination > Access Legacy Account

> Return to Agent Portal

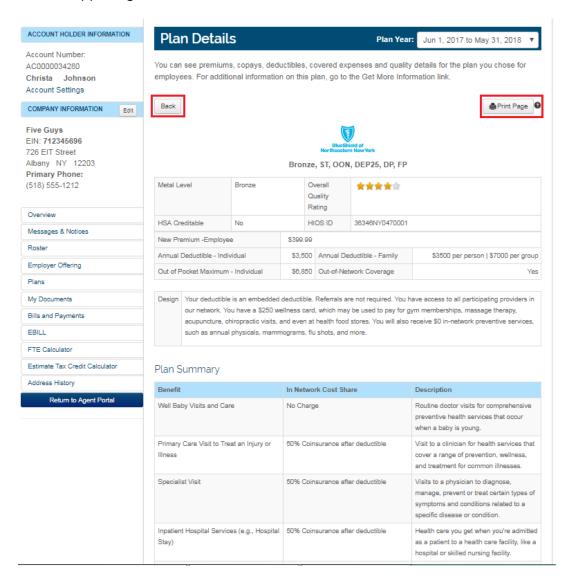
- 3. From the Employer's Overview screen, click on the *Plans* tab on the left-side navigation bar. On the Plans tab, look for the Employee for which the Member and Group ID are needed. Click on the triangle next to the Employee's name to expand and view their information. The Member and Group ID's are located at the bottom of their screen next to the respective Carrier and Plan information.
  - The Employer and Employee Contributions are also displayed for each employee's medical and dental (if applicable) coverage.
  - A Member ID is only populated when the appropriate information is sent back to the NYSOH from the Issuer. If the Member ID is missing, the NYSOH may not have received the information back from the Issuer. If the Issuer does not have this information, call the NYSOH Customer Contact Center at 1-855-355-5777.



4. After clicking the triangle icon to expand the employee's plan information, you may also view the Summary of Benefits for any plan selected. Simply click the *plan name hyperlink* under the employee's plan information to view or print the Summary of Benefits for the selected plan.



a. The Summary of Benefits will appear on the Plan Details screen. This information can also be printed by clicking the *Print Page* button in the upper right-hand corner. Click the *Back* button to return to the Plans tab.



- b. At the bottom of the Plan Details screen, there are additional expandable sections that detail the different services of the plan. The last section, *More Information*, contains additional information that brings the user to the Carrier's website.
- Quality Details
- Preventive and Wellness Services and Chronic Disease Management
- Outpatient Services
- Other Services
- Hospitalization
- Prescription Drugs Other
- Mental Health and Substance Abuse Services
- Emergency Services
- Laboratory Outpatient and Professional Services
- Rehabilitative and Habilitative Services and Devices
- Pediatric Vision
- More Information

Company Website: https://securews.bsneny.com/web/content/NENYbroker/contact.html

Summary of Benefits and Coverage: https://www.bsneny.com/bronzeSHOP

Prescription Drug List: https://www.bsneny.com/nysprescriptions

Provider Network: https://www.bsneny.com/findadoctor

Plan Brochure: